

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Wednesday, September 6, 2017**

**ROLL CALL**

President Ken Miller called the meeting to order at 6 p.m. in the Coal City Community Unit School District #1 District Office Board Room. In attendance were Board members Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton (via cell phone), Chuck Lander and Ken Miller. Board member Quint Harmon arrived at 6:01 p.m. Superintendent Kent Bugg, CSBO Jason Smith, Director of Curriculum and Instruction Tammy Elledge, Board Secretary Karen Vota, and member of the press Ann Gill were also in attendance.

**PLEDGE OF ALLEGIANCE**

President Miller led the Board of Education and others present in reciting the Pledge of Allegiance.

**PUBLIC HEARING ON THE 2017-2018 BUDGET**

President Miller stated that the Board of Education approved a tentative Budget on Thursday, July 6, 2017. A legal notice was published in the Coal City Courant newspaper on Wednesday, July 12, 2017. The tentative budget has been on display for public inspection and no one has requested to review or copy the proposed budget documents. President Miller asked if there were any guests who wanted to comment on the tentative 2017-2018 budget. President Miller asked if there were any further questions. Since there were none, President Miller considered the public hearing on the 2017-2018 Budget closed.

After the public meeting, President Miller called the regular meeting to order at 6:01p.m. with the board members answering roll call present: Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton (via cell phone), Quint Harmon, Chuck Lander, Ken Miller.

**NOTICES AND COMMUNICATIONS**

1. Introduction/acknowledgement of guests. President Miller welcomed those in attendance.
2. Building Principals were in attendance to introduce the following new faculty in their buildings:

Early Childhood Center Principal Chris Spencer introduced the following new staff: Devin Esparza–Kindergarten Teacher, Britt Harseim – Pre-K Teacher, Casey McGrath – Pre-K Teacher, Alexandra Rambo–Kindergarten Teacher, Jessica Warren – First Grade Teacher, Allison Wingate – Occupational Therapist.

Elementary School Principal Chris Spencer introduced the following new staff: Julie Brncich - .6 FTE Art Teacher, Grace McEathron – 2<sup>nd</sup> Grade Special Education Teacher, Brea Owensby – 2<sup>nd</sup> Grade Teacher

Intermediate School Principal Tracy Carlson introduced the following new staff: Riane O'Donnell – 5<sup>th</sup> Grade Special Education Teacher

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Middle School Principal Travis Johnson introduced the following new staff: Tommy Fatigante – 6<sup>th</sup> Grade Math Teacher, Jean Krippel – 8<sup>th</sup> Grade Math Teacher, Ashley Matsko – 6/7/8 Grade Math Teacher, Corey Mikula – 8<sup>th</sup> Grade Math Teacher, Elayne Miller – 6<sup>th</sup> Grade Special Education Teacher

High School Principal Mitch Hamann introduced the following new staff: Lisa Stith - .8 FTE FACS Teacher, Joshua Welzen – Science Teacher

3. High School Principal Mitch Hamann introduced three members of the FCCLA who attended the national competition in Nashville this summer. Taking home a gold were Yehonatan Figueroa and Savannah Magee plus Koren Frideres won a silver. The students shared highlights of their experiences in the competition.
4. Secretary Gill read a thank you note from Roger Eddy, Executive Director of the Illinois Association of School Boards. Mr. Eddy thanked the Board for committing to active membership in IASB for the 2017-2018 school year. He noted that the IASB staff is grateful to be working with the district in the coming year for the betterment of Illinois public schools.

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**APPROVAL OF CONSENT AGENDA**

President Miller asked if there were any items that the Board would like to remove from the consent agenda. Hearing none, President Miller asked for a motion to approve the consent agenda.

Mr. Lander moved and Mr. Harmon seconded to approve the consent agenda including:

**MINUTES**

August 2, 2017 – Regular Meeting  
August 28, 2017 – Special Meeting

**CLOSED SESSION MINUTES**

August 2, 2017 – Regular Meeting


**FINANCIAL REPORTS**

Activity Fund Reports – July 2017  
Treasurer’s Report – July 2017  
Monthly Manual Check Report – August 2017  
Payroll Report – August 2017  
Accounts Payable Report – September 2017


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**PERSONNEL ITEMS**

Resignations

 [Katie Provance](#) – 3 hours per day cafeteria server at the High School, effective September 1, 2017.

Employee Transfers

 [Burgundy Johnson](#) – from 3 hours per day cafeteria server at the Elementary School to 6 hours per day assistant cook at the Elementary School. Burgundy replaces Kerry Morris.

Extra-Curricular Resignation

 MS Math Team Sponsor – [Jean Krippel](#)

**BUILDING USE REQUESTS**

<u>Group</u>	<u>Building</u>	<u>Ins.</u>	<u>Date</u>
Girl Scouts	ECC	Yes	9/12/17-5/15/18
Girl Scouts	ES	Yes	9/12/17-5/8/18
Special Education Coop	ECC	Yes	9/16/17
Coal City Public Library	Auditorium	Yes	11/11/2017
Community YMCA	ECC/IS/MS	Yes	11/27/17-3/3/18
Special Education Coop	ECC	Yes	2/10/2018

Roll call.

Ayes: Chuck Lander, Quint Harmon, Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton, Ken Miller  
Nays:  
Motion Carried.

**ADMINISTRATORS' REPORTS**




**A. EARLY CHILDHOOD CENTER REPORT**

Principal Spencer Reported:

**Calendar of Events:**

September 4 No School  
September 12 PSO Meeting @ IS 6:30 pm  
September 13 Early Dismissal  
September 14 Picture Day  
September 28 Evacuation (Fire) Drill





**Personnel:**

-  The custodians and maintenance did a great job getting the building ready for the start of school.
-  We have had an outstanding start to the school year.
-  We welcomed a few new teachers in August. Alex Rambo and Devin Esparza are our new Kindergarten Teachers. Jessica Warren was hired for our 8<sup>th</sup> section of First Grade. We also hired Diantha Strylowski as a fulltime substitute teacher at the ECC.

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 Congratulations to Jordan Wilson on the birth of her baby Hank who was born August 28.

**Month in Review:**

-  On August 16, we held the Early Childhood Center “Back to School Night.” It was great to see everyone that attended.
-  We practiced for a Shelter-In-Place on August 24.
-  We had our first Evacuation (Fire) Drill on August 29.
-  We have had a great start to the school year and look forward to September!



**B. ELEMENTARY SCHOOL REPORT**

Principal Spencer reported:





**Calendar of Events:**

September 4	No School
September 6	Picture Day
September 12	PSO Meeting @ IS 6:30 pm
September 13	Early Dismissal
September 26	Evacuation (Fire) Drill

**Personnel:**

-  The custodians and maintenance did a great job getting the building ready for the start of school.
-  We hired Taryn Pastore as the fulltime substitute teacher for the ES and IS.

**Month in Review:**

-  On August 17, we held the Elementary School “Back to School Night.” It was great to see everyone that attended.
-  We practiced for a Shelter-In-Place on August 28.
-  We had our first Evacuation (Fire) Drill on August 31.
-  We have had a great start to the school year and look forward to September!

**C. INTERMEDIATE SCHOOL REPORT**

Principal Carlson reported:

**Calendar of Upcoming Events:**

8/29 – 5 <sup>th</sup> Grade Band Begins
8/31 – A Team 2:00
8/31 – PBS Meeting 3:10
8/31 – New 4 <sup>th</sup> Grade Student Pizza Party

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9/1 – Student Council Elections  
9/1 – Staff Tailgate During Lunch  
9/4 – No School/Labor Day  
9/5 – TALC 3:10  
9/6 – Staff Meeting/GCN Work Time 3:10  
9/7 – Custodian Meeting 3:00  
9/8 – PSO Cheese Fundraiser Due  
9/12 – PBS Meeting 3:10  
9/12 – PSO Meeting 6:30 p.m. at CCIS  
9/13 – SpEd Team Meeting 7:30 a.m.  
9/13 – 11:35 Dismissal  
9/13 – First Round of GCN Due for Teachers  
9/14 – LLT 8:00 – 11:00 @ District Office  
9/14 – A Team 2:00  
9/15 – Picture Day  
9/15 – PSO Cheese Pick-Up 7:00-8:30 p.m. at CCIS  
9/19 – TALC 3:10  
9/20 – 4<sup>th</sup> Grade Team Meeting 3:10  
9/22 – 5<sup>th</sup> Grade Field Trip to Goose Lake Prairie  
9/25 – Specials Team Meeting 3:10  
9/26 – PBS Meeting 3:10  
9/27 – 5<sup>th</sup> Grade Team Meeting 3:10

**Current Enrollment:**


4 <sup>th</sup> Grade	161
5 <sup>th</sup> Grade	137
Total	298

We also have two additional 5<sup>th</sup> grade students enrolled in Life Skills at the MS.  
We have 13 new students (4 with IEPs), and 13 former students have moved.

**Emergency/Crisis Drills Completed:**

Evacuation	8/24/17
Shelter-in-Place/Storm	8/22/17
Lockdown	8/23/17

**Personnel:**

-  I would like to welcome the following staff members to CCIS:
- Todd Painter, PE co-teacher with Steven McCleary for 1 class
  - Riane O'Donnell, 5<sup>th</sup> Grade Special Education co-teacher with Betsy Stahler
  - Ronnie Harris, copy clerk
  - Stacey Wills, PE aide (shared with ES)
  - Taryn Pastore, ES/IS permanent sub, 130 days

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- 🐼 Congratulations to the following staff and their new babies:
  - CJ Dziuban: Baby JJ born in June
  - Ashley Frizzell: Baby Anne born in August
  - Amanda Palmer: Baby Jaden born in August



**Previous Month in Review:**

- 🐼 Student Orientation was held on August 14 at 9:00 a.m. in the South gym. Students and families were also able to walk around the school to get acquainted with the building. I gave a personal tour to a few families who were new to the District.
- 🐼 Teacher Institute days were held on August 16 and 17. After breakfast and Dr. Bugg's welcome address on 8/16, the faculty attended professional development sessions. Thank you for breakfast and lunch! The following day at CCIS we had a full staff meeting, three team meetings, and training on the Smartboard and interventions. Student 504 plans and IEP accommodations were also shared.
- 🐼 Back to School Night was held on August 17, and we had a great turnout. Students were able to drop off their school supplies and decorate their locker ahead of time. Parents, staff, and students really enjoyed getting to meet each other before the school year began. Cookies and lemonade were served in the cafeteria. The Girl Scouts and CCIS Band had booths set up in the cafeteria.
- 🐼 August 18 was the first day of school. We had a fantastic day full of smiling faces. Thanks to Ms. Talty our sidewalks were full of fun welcome messages in chalk. The buses ran on time. We ended the day with an assembly introducing each staff member, and we showed the students our welcome back video that Mr. Boresi produced: <http://bit.ly/2vQDhw5>.
- 🐼 During the first full week of school students rotated through stations (lunchroom, recess, assemblies, bathroom, hallways) to learn about our expectations, PBS rewards and consequences.
- 🐼 On August 25, our six new 5<sup>th</sup> grade students had a pizza party during lunch to get to know each other and ask questions.
- 🐼 CCIS continues to celebrate and recognize our staff members with our Kudos Program. Any staff member can fill out a kudos form for something extraordinary that another staff member did. On Fridays I read one Kudos Form during the afternoon announcements. The "winner" of the week gets to park in our Staff Member of the Week – Kudos Parking Space.

**Staff Recognition:**

- 🐼 I would like to thank our custodians (Lynn, Mary, Amanda) for working so hard to prepare the building. It looks great!
- 🐼 I want to thank Ali Scrogam and Carol Talty for providing majestic service to our parents and visitors.
- 🐼 I want to thank Carol Talty for decorating our building to make it colorful and welcoming for our students.
- 🐼 I want to thank Brad Boresi for producing our welcome back video.
- 🐼 I want to thank Neil Nicholson, Allison Anderson, Tina Vignocchi, CJ Dziuban, and Cealy DePersia for helping me talk to the students about our PBS Expectations.

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-  I want to recognize all of the CCIS teachers. They all work very hard and truly care about the students.
-  I want to recognize the following staff members who received the weekly CCIS Kudos:
  - Ms. Talty for decorating the hallways, sidewalks, and bulletin board so our students felt welcome
  - Ms. Miller for helping to deliver the 5<sup>th</sup> grade math books

**D. MIDDLE SCHOOL REPORT**

Principal Johnson reported:

**Calendar of Events**

August 25	First Football Game Home vs. Reed Custer
August 30	Board Study Session – 6:00pm - CCHS
Aug. 28 – Sept. 8	PSO Fundraiser
September 4	NO SCHOOL – Labor Day
September 13	CCMS Picture Day Board Meeting – 7:00pm
September 11	Music Booster Meeting @ CCMS
September 25	Athletic Boosters Meeting @ CCMS
September 27	Board Study Session – 6:00pm – CCHS

**Personnel Report**

- CCMS is proud to welcome two new special education aides to the building this fall. \*Jeanne Warning will be helping out with students in 6<sup>th</sup> grade. \*Deb Campos will serve as a one on one aide for a student in our STEPS class. Both ladies have done an excellent job of jumping into their new positions and look forward to seeing them continue to help and support the students of CCMS.

**Month in Review**

- CCMS Softball and Baseball seasons are in full swing with the teams scheduled to play a game almost every night through the middle of September. Coaches for our CCMS Teams are: A Softball - Stephanie Harmon, B Softball - Amie Wren. A Baseball - Rodney Monbrum, B Baseball - Nate Wills, C Baseball - Greg Wills. Best of luck to all of our CCMS teams and coaches this fall.
- Mrs. Painter and Mrs. DePersia led over 30 eighth grade students through WEB (Where Everyone Belongs) Leader training on August 2, 3 and 4. Students participated in cooperative learning activities in preparation for 6<sup>th</sup> grade Orientation. Our WEB Leaders for this year did an outstanding job preparing and did fabulous with our 6<sup>th</sup> graders at Orientation.
- CCMS held 6<sup>th</sup> Grade and New Student Orientation on August 14. Special thanks to Mrs. Painter, Mrs. DePersia and Mr. Ruzinok for their help with the event. A short Parent/New Student Meeting was held in the gymnasium at 11:30am that day as well
- CCMS teachers attended Teacher Institute on August 16 and 17.

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- CCMS students returned to school for the 2017-18 school year on August 18. We had a great start to the school year and are looking forward to great year of teaching and learning for all of our students and teachers. Staff members reviewed the rules for our Positive Behavior System (PBS) with the students on the first of school.
- CCMS held their annual Open House on August 22 from 6:00-7:30pm. We had a very good turnout for the event and it was great to see our students be able to walk their families around the building to meet their teachers.


**E. HIGH SCHOOL REPORT**

Principal Hamann reported:





**Calendar of Events:**

August 29 - New Student Luncheon arranged by Mitch & Jen  
September 4 – Labor Day  
September 9 – Marching Competition at Washington H.S.  
September 12 – McTeacher Night 5 – 8 (H.S. Staff @ McDonalds)  
September 13 – Early Dismissal 11:55  
September 16 – Marching Competition at Morton H.S.  
September 23 – Marching Competition at Naperville H.S.  
September 28 – Post-High School Fair 1:15 – 3:15  
September 28 – Coal City Idol  
September 29 – Homecoming Football Game  
September 30 – Homecoming Dance

**Achievements:**







 Over the summer we had three FCCLA students participate in Nationals at Nashville. Taking home a gold were **Yehonatan Figueroa** and **Savannah Magee** plus **Koren Frideres** won a Silver.

**Month in Review:**

-  Freshman Parent Night was held on August 14th in the Auditorium. Mr. Hamann, Mrs. Kenney, Mrs. Dransfeldt, Mr. Kiper presented information for approximately 80 parents.
-  On August 14<sup>th</sup>, 30 Link Leaders had 154 freshman attend the orientation activities. Ms. Erb and Mrs. Trotter are the sponsors for Link Leaders and did a nice job of organizing all the activities the Link Leaders provide to assist with freshman transition from CCMS to CCHS.
-  CCHS will be holding our annual new student luncheon on August 29<sup>th</sup>. Twenty-nine new students will be enjoying lunch and sharing with one another. Admin and Student Services will be organizing this event along with the assistance of some Student Ambassadors and Link Leaders.
-  CCHS will be holding a Fire Drill on Tuesday, August 25<sup>th</sup>. Deputy Chief Watson and several members of the Coal City Fire Department will assist in supervising the drill.



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-  CCHS will be holding a Shelter Drill on Monday, August 26th.
-  CCHS will be holding a Lockdown Drill on Friday, Sept. 1
-  Coal City High School is off to a great start and the teachers, support staff and front office staff should be commended for their efforts.
-  Play auditions were held on August 31<sup>st</sup>, Mrs. McDowell and the cast and crew will be performing “Willy Wonka and the Chocolate Factory”
-  Enrollment numbers for outside opportunities for our students is printed below. The following figures are only Coal City students enrolled in the following programs. For example we share AP students with Wilmington
-  Coal City High School welcomes twenty-nine new students this year with twenty-seven of them housed in our building. We currently have eight students that have transferred out and we are still trying to get confirmation on four others. Last year at this time we were 643 in PowerSchool and this year we are 700. Approximately 20 of those students are not housed in our building.

**AP COURSES:**

AP English 22  
AP Spanish 9  
AP Calculus 24  
AP U.S. History 20  
AP World History 40  
AP Biology 7

**Current Enrollment Figures thru August 23, 2017**

9th grade- 181  
10th grade- 175  
11th grade- 175  
12th grade- 169  
Total current enrollment: **700**

**F. SPECIAL POPULATIONS REPORT**

Director Rakes reported:

**Special Education**

- There was a preschool screening held at Minooka on August 10 and there were 13 Coal City 3 and 4 years olds that participated. The results from that screening is as follows:
  - 8 identified as at –risk
  - 2 identified and referred for a special education evaluation
  - 3 did not qualify for any programming

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- There were 31 students with special needs new to the district at the beginning of this year compared to 16 last year. 15 @ the ECC, 2 @ the ES, 5 @ the IS, 2 @ the MS, 7 @ the HS. Of the 31 students 4 were placed out of district. Two were placed at River's Edge Academy and 2 are being placed at Camelot Day School.

**At-Risk Preschool**

- We currently have 15 spots available. We just placed 8 students from the 1<sup>st</sup> screening.

**ELL**

- We have identified 15 students so far that require a screening within 30 days of school starting.
- We currently have 20 ELL qualified students attending school in the district. This number does not include the above 15.

**G. CURRICULUM REPORT**

Director Elledge reported:

**Department Information:**

- The department leaders have been working on implementation of a new data review process. They are currently finalizing forms that can be used at various grade levels for different subjects. The early dismissal/staff development day in September will be used for math instruction for the new math resources and department meetings.

**Standardized Tests:**

- We are still awaiting results from the 2016 ISA (Illinois Science Assessment). The results are expected at any time. Once those results have been released, the state plans to begin work on scoring the 2017 assessment. Our science department leaders are anxiously awaiting results to see what improvements need to be made in our science instruction.
- We have received state averages for the PARCC exam. We did extraordinarily well in most grade levels. Third grade math was a percentage below and 7<sup>th</sup> and 8<sup>th</sup> grade math were at the state level. A complete analysis including comparable schools will be presented in October, once report card information has been released.

**Communication:**

- Our district Facebook page continues to be a great source to communicate with our stakeholders. Our posting on the eclipse reached 11,843 people. Regular posts are reaching between 500 to 1000 people. Our users (fans) are 76% women. The largest age band is 35-44 which has 26% women/6% men.
- Work is underway to revamp the district website to be compliant in accessibility requirements by the January 2018 deadline. During the revamping, pages are being converted to mobile compatibility.

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**H. SUPERINTENDENT'S REPORT**

Dr. Bugg reported:

1. The Joint Annual Conference will be held in Chicago from November 17-19, 2017. Board members should let Karen know if you would like to attend a pre-conference workshop on Friday, November 17. Reservations for the conference will be finalized in October. The deadline for cancellation is October 6.
2. The next Three Rivers Division Dinner Meeting will be held on Monday, October 30 at the Prairie Bluff Golf Club in Lockport. Board members should let Karen know if they want to attend.
3. Tom Ruzinok, Assistant Principal at the Middle School and liaison to the Music Booster parent organization, shared the budget as approved by the group for the 2017-2018 school year.
4. Dr. Bugg reported that the negotiating process for an agreement with Dresden has started. A timeline for the process was reviewed by the Board.
5. **Enclosures**
  - A. Monthly student enrollment figures

DATES TO REMEMBER

September 11      Unit #1 Foundation Golf Outing  
September 27      Board Study Session

**I. SPECIAL EDUCATION COOPERATIVE REPORT**

Mr. Harmon reported:

1. The Governing Board approved the 2017-2018 annual budget. A summary of the approved budget was reviewed.
2. Approved the Policy Manual Updates as presented.
3. Director Sanburg presented the Annual Report to the Governing Board.
4. The Executive Board approved the Personnel Consent Agenda.

**J. GRUNDY AREA VOCATIONAL CENTER REPORT**

Mr. Lander reported:

1. The GAVC Budget Hearing was held at 5:45 p.m. No one from the public attended the meeting. Discussion was held regarding the drop in projected enrollment to the actual enrollment. Dr. Bugg asked that Director Copes investigate new policy to address this issue and the impact it has on staffing and the budget.
2. Approved the FY18 budget as presented.

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3. Approved Nick Wickman as an Automotive Instructor.
4. Approved Robert Brown as a part-time Fire Science Instructor.
5. Approved Holly Smith as a part-time Clinical Nursing Assistant.
6. Approved the moving of closed session minutes from December, 2016 to January, 2017 to open session for public inspection.
7. Approved the destruction of closed session audio recordings from December, 2015 to January, 2016.
8. Approved the course offering of Agriculture Education beginning in the 2018-2019 school year.
9. Approved the course offering of Engineering beginning in the 2018-2019 school year.
10. Approved changing Computer Maintenance Technology I to Introduction to Information Technology (IIT) and Computer Maintenance Technology II to CISCO I & II beginning in the 2018-2019 school year.
11. Approved a Family Medical Leave request from Mrs. Gierke.

**K. ATHLETIC DIRECTOR REPORT**

Athletic Director Dan Hutchings reported:

**Important Dates:**

- MS Girls Basketball Tryouts August 28 & 29
- IESA Girls Softball Regional at Morris Saratoga September 6, 9 & 11
- IESA Boys Baseball Regional at CC September 13, 16 & 18 (Tentative)

**Middle School Softball Numbers**

“A” Team -- (5) 8th Graders (8) 7th Graders

“B” Team -- (7) 7th Graders (8) 6th Graders

\*8 players cut in softball

“B” Team won IVC Conference Tournament

**Middle School Baseball Numbers**

“A” Team -- (12) 8th Graders (3) 7<sup>th</sup> Graders

“B” Team -- (15) 7th Graders (3) 6th graders

“C” Team -- (19) 6th Graders

\* 8 total cuts (52 total in program)

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**High School Fall Athletic Numbers**

**Football:** Freshmen – 28, Sophomores – 23, Juniors – 16, Seniors - 21

Total = 88

**Poms - 15**

**Football Cheerleading - 14**

**Soccer:** Freshmen – 11, Sophomores – 7, Juniors – 10, Seniors - 5

Total = 33

**Golf:** Freshmen – 3, Sophomores – 3, Juniors – 4, Seniors - 6

Total = 16

**Girls Tennis:** Seniors – 6, Juniors – 2, Sophomores – 12, Freshmen - 4

Total = 24

**Volleyball:** Seniors – 4, Juniors – 11, Sophomores – 14, Freshmen - 10

Total = 39

**\* 229 total student athletes out for fall sports at the high school**

**IVC Conference Meeting – September 13 at Reed-Custer**

**I-8 Conference Meeting - September 6 at R-Place Restaurant**

Online registration continues to be a positive for the Athletic Department.

Athletic Websites:

High School: <http://il.8to18.com/coalcity>

Middle School: <http://il.8to18.com/CoalCityMS/>

**L. FIELD TRIPS**

<u>Grade/Group</u>	<u>Destination</u>	<u>Date</u>	<u>Teacher Responsible</u>
5 <sup>th</sup> Grade	Goose Lake Prairie State Park	9/22/2017	Jenn Rink

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**OLD BUSINESS**

**A. DISCUSSION/ACTION ON ADOPTING THE 2017-2018 OPERATING BUDGET**

The final budget document, including the Certificate of Working Budget and the Certification of Revenues, were reviewed by the Board. As a result of the Budget Hearing earlier in the evening, the Board will need to formally adopt the district’s operating budget for 2017-2018. The resolution below must be read during the meeting, as well as a signed copy kept on file. The deficit budget was planned by the Board as they are using fiscal reserves to fund the capital improvements to the outdoor athletic stadium facilities.

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Mr. Bianchetta moved and Ms. Gill seconded to approve the following resolution to adopt the 2017-2018 Operating Budget:

WHEREAS, The Board of Education of Coal City Community Unit School District #1, County of Grundy/Will, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS, A public hearing was held as to such budget on the 6th day of September 2017, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this School District be and the same hereby is fixed and declared to be beginning July 1, 2017 and ending June 30, 2018.

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

Roll Call.

Ayes: Robert Bianchetta, Mary Gill, Jeff Emerson, Shawn Hamilton, Quint Harmon, Chuck Lander, Ken Miller

Nays:

Motion Carried.

**B. DISCUSSION/ACTION ON APPROVAL OF THE 2017-2018 BOARD STRATEGIC PLAN**

Dr. Bugg facilitated the Board Strategic Planning Meeting on Wednesday, July 26. During this meeting, Dr. Bugg worked with board members and administrators to update the goals and objectives under the major themes of Student Learning, Health and Human Services, Long Range Planning and Unit #1 Community. The draft plan was reviewed at the August 2 Board meeting. The final plan was now ready for Board approval.

Mr. Harmon moved and Mr. Lander seconded to approve the 2017-2018 Board Strategic Plan as presented.

Roll Call.

Ayes: Quint Harmon, Chuck Lander, Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

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**C. DISCUSSION/ACTION ON APPROVAL OF THE TITLE I SCHOOL PLANS**

On July 6, 2017, the Board took action to approve the Title I District Plan for 2017-2018. The state also requires Board action to approve the Title I Individual School Plans. The plans are enclosed for your review.

Mr. Lander moved and Mr. Harmon seconded to approve the Title I School Plans for 2017-2018 as presented.

Roll Call.

Ayes: Chuck Lander, Quint Harmon, Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

**NEW BUSINESS**

**A. DISCUSSION ON 2017 FINANCIAL AUDIT**

Tawnya Mack, CPA, from Mack and Associates, was in attendance to present the 2017 financial audit.

**B. DISCUSSION/ACTION ON FILING OF 2017-2018 APPLICATIONS FOR RECOGNITION OF SCHOOLS REPORT**

Each year, the district must complete the State's compliance report. This report requires Board approval.

Mr. Lander moved and Mr. Harmon seconded to approve the filing of the 2017-2018 Application for Recognition of Schools report for Coal City Community Unit School District #1 with the Illinois State Board of Education.

Roll Call.

Ayes: Chuck Lander, Quint Harmon, Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

**C. DISCUSSION/ACTION ON RESOLUTION ABATING A PORTION OF THE WORKING CASH FUND AND DIRECTING THE TRANSFER OF \$500,000 TO THE OPERATIONS AND MAINTENANCE FUND**

Section 20-10 of the Illinois Code authorizes the Board to abate a portion of its Working Cash Fund at any time, upon the adoption of a resolution so providing, and direct the transfer of moneys in that fund to any fund or funds of the District most in need of money. This resolution authorizes the transfer of \$500,000 into the O&M Fund, which has been determined to be the fund most in need.

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Ms. Gill moved and Mr. Harmon seconded to adopt the Resolution Abating a Portion of the Working Cash Fund and Directing the Transfer of \$500,000 to the Operations and Maintenance Fund, as presented and to waive the reading of the resolution.

Roll Call.

Ayes: Mary Gill, Quint Harmon, Robert Bianchetta, Jeff Emerson, Shawn Hamilton, Chuck Lander, Ken Miller

Nays:

Motion Carried.

**D. DISCUSSION/ACTION ON RESOLUTION AUTHORIZING THE TRANSFER OF \$500,000 FROM OPERATIONS AND MAINTENANCE FUND TO THE CAPITAL PROJECTS FUND**

The Illinois Administrative Code (23 ILL. ADMIN.CCODE 100.50) authorizes the permanent inter-fund transfer of money from the Operations and Maintenance Fund to the Capital Projects Fund when revenues or other sources of funds are pledged to pay for a capital project or acquisition. This resolution authorizes the transfer of \$500,000 into the Capital Project Fund to complete funding for capital projects.

Mr. Harmon moved and Mr. Lander seconded to adopt the Resolution Authorizing the Transfer of \$500,000 from the Operations and Maintenance Fund to the Capital Projects Fund, as presented and to waive the reading of the resolution.

Roll Call.

Ayes: Quint Harmon, Chuck Lander, Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

**E. DISCUSSION/ACTION ON CONTINUING DISCLOSURE UNDERTAKING**

A Federal requirement for school districts with outstanding bond debt is that each district must provide a "Continuing Disclosure" report to certain repositories. As you may know, William Blair & Company has exited the municipal bond business and is no longer able to provide municipal underwriting, advisory, or dissemination agent services to the District. The school district finance team, including Elizabeth Hennessy, Karen Barron, and Paula Arnedo are now at Raymond James and Associates, Inc. Raymond James is both a full-service registered broker dealer and an independent registered municipal advisor with a robust municipal bond business focus. The proposal from Raymond James and Associates to provide assistance with continuing disclosure obligations for the district at a fee of \$1,500 is attached for your review.

Mr. Emerson moved and Mr. Lander seconded to accept the proposal from Raymond James and Associates, Inc. to provide the District with the annual Continuing Disclosure as presented.

Roll Call.

Ayes: Jeff Emerson, Chuck Lander, Robert Bianchetta, Mary Gill, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Motion Carried.



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**F. DISCUSSION/ACTION ON SCHOOL SITE DONATION FROM GRUNDY COUNTY**

A School Site Donation in the amount of \$2,956.05 has been received from Grundy County. A resolution has been prepared for acceptance of the school site donation.

Mr. Harmon moved and Mr. Lander seconded to approve the resolution to accept the School Site Donation of \$2,956.05 from Grundy County and to waive the reading of the resolution.

Roll Call.

Ayes: Quint Harmon, Chuck Lander, Robert Bianchetta, Jeff Emerson, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

**G. DISCUSSION/ACTION ON PAYMENT OF THE 2016-2017 RENTAL AGREEMENT WITH THE GRUNDY COUNTY PRE-SCHOOL PROGRAM**

During the 2016-2017 school year, one of the sites used for the Grundy County Pre-School program was Coal City. Last year, due to the anticipated lack of funding, a rental agreement was not approved. After the dissolution of the Grundy County Pre-School Program, there was sufficient funds left over to pay for custodial services to the districts who hosted the program. The rental fee for such services was \$2,820 per classroom. The district provided the program with three (3) rooms for a total of \$8,460.

Ms. Gill moved and Mr. Lander seconded to approve the 2016-2017 Grundy County Pre-School Program classroom rental agreement at an amount of \$8,460.

Roll Call.

Ayes: Mary Gill, Chuck Lander, Robert Bianchetta, Jeff Emerson, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Motion Carried.

**H. DISCUSSION/ACTION ON DONATION FROM MORRIS HOSPITAL AND BLUECROSS BLUESHIELD OF ILLINOIS**

On June 8, Morris Hospital provided Athletic Physicals at a cost of \$15. Sixty students took advantage of this opportunity. Morris Hospital donated \$555 of the money collected back to the district to enhance athletic programs.

The district's health insurance provider BlueCross BlueShield of Illinois donated \$2,000 to the district to be used for the back to school cookout for staff on August 25 and to fund future staff gatherings.

Mr. Lander moved and Mr. Emerson seconded to accept the donation of \$555 from Morris Hospital and \$2,000 from BlueCross BlueShield of Illinois. President Miller asked if there was any opposition to the motion, hearing none, considers the motion carried.

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**I. FIRST READING ON REVISED DISTRICT POLICIES**

The following policies have been reviewed by the policy committee:

2:20-E	Exhibit – Waiver and Modification Request Resource Guide
2:210	Organizational School Board Meeting
2:220-E3	Exhibit – Closed Meeting Minutes
2:260	Uniform Grievance Procedure
4:60-E	Exhibit – Notice to Contractors
4:70	Resource Conservation
4:170-AP1, E1	Exhibit – Accident or Injury Form
4:170-AP1, E2	Exhibit – Memo to Staff Members Regarding Contacts by Media About a Crisis
4:170-AP4	Administrative Procedure – National Terrorism Advisory System
6:80	Teaching About Controversial Issues
6:120-AP1, E1	Notice to Parents/Guardians Regarding Section 504 Rights
6:120-AP3	Administrative Procedure-Service Animals
6:120-AP3, E1	Exhibit – Guidelines for Service Animals in School Facilities
6:180	Extended Instructional Programs
6:210	Instructional Materials
6:290	Homework
6:310-E	Exhibit – Class Substitution Request
6:330	Achievement and Awards
7:80	Release Time for Religious Instruction/Observance
7:140-AP	Administrative Procedure – Use of Metal Detectors for Student Safety
7:160	Student Appearance
7:275	Orders to Forgo Life-Sustaining Treatment
7:340-AP1, E2	Exhibit – Using a Photograph or Video Recording of a Student
7:340-AP1, E5	Exhibit – Biometric Information Collection Authorization
7:340-AP2	Administrative Procedure – Storage and Destruction of School Records
7:340-AP2, E1	Exhibit – Letter Containing Schedule for Destruction of School Student Records
8:20-E	Exhibit – Application and Procedures for Use of School Facilities
8:70	Accommodating Individuals with Disabilities

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**J. DISCUSSION ON PUPIL TRANSPORTATION REPORT**

The Annual Claim for Pupil Transportation Reimbursements report is completed and submitted to the Illinois State Board of Education at the end of each school year. The report shows that the district spent \$946,087 to transport regular education students, \$96,464 to transport vocational pupils, and \$667,068 to transport special education students. The non-reimbursable transportation costs (\$182,426) are primarily costs to transport students to athletic events. The district can expect to receive State reimbursements as follows:

- Regular transportation of students in the amount of approximately \$386,313.97
- Vocational student transportation in the amount of approximately \$76,947.20
- Special education student transportation in the amount of \$532,109.60

**K. DISCUSSION ON POTENTIAL TRUCK ROUTE FOR THE REED ROAD INDUSTRIAL DEVELOPMENT**

Dr. Bugg provided information regarding a potential truck route for the Reed Road Industrial Development. The Board was very appreciative of the Village reaching out to them to provide input. One of the truck routes would be at limited times on Carbon Hill Road, and another proposed route would be adjacent to school district property on Berta Road, both of which could be concerning to the Board. The Board requested that Board President Ken Miller and Dr. Bugg meet with the Village Administrator and the Mayor to receive more information.

**OPEN FOR ITEMS NOT KNOWN AT AGENDA PREPARATION TIME** – none.

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**CLOSED SESSION**

Mr. Lander moved and Mr. Harmon seconded to go to closed session at 7:08 p.m. for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiating matters.

**Roll Call.**

Ayes: Chuck Lander, Quint Harmon, Robert Bianchetta, Jeff Emerson, Mary Gill, Ken Miller

Absent: Shawn Hamilton

Nays:

Motion Carried.

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When the Board returned to open session, President Miller called the regular meeting back to order at 7:08 p.m. with the board members answering roll call present: Robert Bianchetta, Jeff Emerson, Mary Gill, Quint Harmon, Chuck Lander, Ken Miller. Board member Shawn Hamilton was not in attendance.

**ACTION AS A RESULT OF CLOSED SESSION**

1. Mr. Harmon moved and Mr. Emerson seconded to deny the unpaid leave request made by Richard Monbrum on August 17, 2017.

**Roll Call.**

Ayes: Quint Harmon, Jeff Emerson, Robert Bianchetta, \ Mary Gill, Shawn Hamilton, \ Chuck Lander, Ken Miller  
Nays:  
Motion Carried.

**BOARD STUDY SESSION OF THE WHOLE DATE: Wed., September 27 @ 6 P.M.  
In Coal City CUSD #1 Administrative Center Board Room**

**NEXT REGULAR MEETING DATE: Wednesday, October 4 @ 6 P.M.  
In Coal City CUSD #1 Administrative Center Board Room**

**ADJOURNMENT**

\_\_\_\_\_ moved and \_\_\_\_\_ seconded to adjourn the meeting at \_\_\_\_\_ p.m. President Miller asked if there was any opposition to the motion, hearing none considers the motion approved.

\_\_\_\_\_  
Kenneth P. Miller, President

\_\_\_\_\_  
Mary Gill, Secretary