

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Thursday, July 6, 2017**

**ROLL CALL**

President Ken Miller called the meeting to order at 6 p.m. in the Coal City Community Unit School District #1 District Office Board Room. In attendance were Board members Mary Gill, Shawn Hamilton, Quint Harmon and Ken Miller. Board members Robert Bianchetta, Jeff Emerson and Chuck Lander were not in attendance. Superintendent Kent Bugg, CSBO Jason Smith, Director of Curriculum and Instruction Tammy Elledge, Board Secretary Karen Vota, and member of the press Ann Gill were also in attendance.

**PLEDGE OF ALLEGIANCE**

President Miller led the Board of Education and others present in reciting the Pledge of Allegiance.

**NOTICES AND COMMUNICATIONS**

1. Introduction/acknowledgement of guests. President Miller welcomed those in attendance.
2. Secretary Gill read a note from Cub Scout Den 4 thanking the Board for allowing them to use the schools for their meetings during the past 5 years. The den leader noted that the boys have many happy memories, learned many different skills, completed community service projects and have now moved on to become Boy Scouts.

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**APPROVAL OF CONSENT AGENDA**

President Miller asked if there were any items that the Board would like to remove from the consent agenda. Hearing none, President Hamilton asked for a motion to approve the consent agenda.

Mr. Harmon moved and Mr. Hamilton seconded to approve the consent agenda including:

**MINUTES**

June 7, 2017 – Regular Meeting  
June 28, 2017 – BSSW

**CLOSED SESSION MINUTES**

June 7, 2017 – Regular Meeting

**FINANCIAL REPORTS**

Activity Fund Reports – May 2017  
Treasurer’s Report – May 2017  
Monthly Manual Check Report – June 2017  
Payroll Report – June 2017  
Accounts Payable Report – July 2017

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Thursday, July 6, 2017**

**PERSONNEL**

Resignation

- Shelley Boyer-Dailey – 2<sup>nd</sup> grade Special Education Teacher, effective immediately
- Amy Skubic – Assistant Secretary at the High School, effective immediately

Employment Authorization

Due to time constraints, the superintendent will be authorized to offer contracts for employment for any position that are/or could become available in order to start the 2017-2018 school year with a full staff.

Employment Contract

Approval of the 2017-2018 employment contract for Administrative Assistant Karen Vota, with a salary of \$66,189.38 plus Board paid IMRF.

Retirement

- A request to utilize Option D of the 2014-2018 bargaining agreement has been received from Pam Vigna, First Grade Teacher at the Early Childhood Center. Pam will retire at the end of the 2020-2021 school year.

Leave

- Amanda Palmer – custodian at the Intermediate School – twenty (20) day paid maternity leave from August 25, through September 22, 2017 with use of accumulated sick leave in accordance with the SEIU Local #73 bargaining agreement. She is also requesting a ten (10) week unpaid Family Medical Leave from September 25 through December 1, 2017. Amanda plans to return on Monday, December 4, 2017.

Extra-Curricular Assignments

- Summer Conditioning Coach – Francis Loughran (split)
- Summer Conditioning Coach – Brad Schmitt (split)

Roll call.

Ayes: Quint Harmon, Shawn Hamilton, Mary Gill, Ken Miller

Nays:

Motion Carried.

**ADMINISTRATORS' REPORTS**

**A. HIGH SCHOOL & SUMMER SCHOOL REPORT**

Principal Hamann reported:

**Calendar of Events:**

- Summer School 2<sup>nd</sup> Session July 5 – July 26

**Coal City Community Unit School District #1**  
**Board of Education Meeting Minutes**  
**Thursday, July 6, 2017**

**Recognition:**

- **Nick Berta**, a Junior, represented CCHS at Boys State
- **Luke Manietta**, a Junior, represented CCHS as he will be attending the HOBY Leadership Conference in Chicago the last week of June.
- **Lauren Phillips**, a Junior, represented CCHS as she attended the Illinois Leadership Conference in Chicago the first weekend of June.
- We had ten Coal City High School students who were chosen to do internships this summer. These internships are all paid positions plus the students will learn valuable work experiences. **Ryan Chapman** - "D" Construction, **Macey Spencer** – GEDC, **Jake Masters** – Grainger, **Ryan Horrie** - Grainger (returning for his 2nd year), **Ashley Jackman** – LoyndellBasell, **Mackenzie Christensen** - Morris Hospital, **Kenaday Clayburn** - Morris Hospital, **Logan Schoen** - Village of Minooka, **Madeline Tucker**- Rezin Orthopedics, **Angelle Elberts** - Rezin Orthopedics

**Month in Review:**

- We currently are finishing our first session of summer school where we had 17 students signed up for an APEX Math, English or Science class. Out of those 17 students three are seventh graders and 1 is an eighth grader. Mrs. Emily Johnston has been our Summer School Instructor with Mrs. Lisa Ripsch also assisting.

**B. SPECIAL POPULATIONS REPORT**

Director Rakes reported:

**Special Education**

- The following reports have been completed and submitted to the COOP for the end of the year requirements: Personnel Reimbursement, FACTS state reporting final review and corrections
- The IDEA grant preliminary allotments have been released. The subgrant is complete and submitted to the Coop for approval.
- There were 28 new special education students that moved into the district during the 16-17 school year.
- I have been contacted by 8 families that are moving into the district for the 17-18 whose children receive special education services.

**At Risk Preschool**

We have 4 spots available for the 17-18 school year. The Preschool for All grant has been submitted.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Thursday, July 6, 2017**

**C. CURRICULUM REPORT**

Director Elledge reported:

**Professional Development:**

- We held a couple of brainstorming sessions to gather information on potential professional development sessions for teachers. Those results are being compiled and will go to the department leaders and administrators for additional help in developing sessions.

**Department Information:**

- Summer curriculum and assessment began on May 30 and is continuing through this week. So far, 108 teachers have worked 1460 hours. Last year we had 113 teachers that worked a total of 2224 hours. A more detailed report of accomplishments will be shared in August after curriculum work has been completed.
- Math, grades K-12 have ordered new materials for use starting in August.

**Standardized Tests:**

- While preliminary PARCC and SAT scores have been made available, we are still waiting on the results from the science assessment (ISA).

**D. SUPERINTENDENT'S REPORT**

Dr. Bugg reported:

1. The Joint Annual Conference will be held in Chicago from November 17 – 19, 2017. Pre-Conference workshop details and Chicago Bus Tour information will be available soon.
2. The annual summary of Nursing Services for the 2016-2017 school year, submitted for Board review by district nurses Melissa Vigna and Danielle Meyer, was reviewed by the Board.

**DATES TO REMEMBER**

7/10 – 8/17/	On-line Registration
7/20	Walk-in Registration at the HS (7-10 a.m. and 4-6:30 p.m.)
7/25	Walk-in Registration at the HS (3-6:30 p.m.)

**E. SPECIAL EDUCATION COOPERATIVE REPORT**

Mr. Harmon reported:

1. Director Sanburg presented the preliminary FY18 GCSEC budget summary and preliminary Flow Through Grant information. Final approval of the FY18 budget will take place at the August Governing Board Meeting.
2. The GCSEC Opening Day In-Service for both licensed and educational support personnel has been scheduled for Thursday August 3rd in the Shabbona School Cafeteria.

**Coal City Community Unit School District #1**  
**Board of Education Meeting Minutes**  
**Thursday, July 6, 2017**

3. Due to increasing enrollment numbers at River's Edge Academy, it has become necessary to maintain staffing at the 2016-2017 levels. Previously, efforts to reduce a 1.0 FTE through attrition were attempted. Also, it is recommended that Janna Siron and Kate Ross increase their contract days from 200 to 210 for FY18 in order to accommodate increasing workloads due to the reduction of a 1.0 FTE Program Coordinator and a 1.0 FTE Secretarial position last year, as well as four retirements in the central office in the last two years. The Board approved this request from the Director.
4. The 2015-2016 Special Education profiles were presented. The county-wide total percentage of special education enrollment stands at 12.9%, while the state average is at 14.3%.
5. Approved the resignations of the following Paraprofessionals: Traci Brotherton, Rhonda Larson
6. Approved the employment of the following staff members: Tom Nelson--Payroll Officer at a salary of \$40,000 per year, Lorie Shear-Classroom Instructor, Lillian Benson-Classroom Instructor, Rachel Patterson-Classroom Instructor, Stephanie Kaegebein-Paraprofessional, Ellen Payne-Paraprofessional, Morgan Kociss-Paraprofessional
7. Approved the 2020-2021 retirement of Patricia Hendrix--Paraprofessional
8. Approved Mike Perrott as the Executive Board President for a one-year term beginning July 1, 2017.
9. Approved Julia Morrissy as the Executive Board Secretary for a one-year term beginning July 1, 2017.
10. Approved Mack and Associates as the Board Approved auditor with gross fees, including expenses, not to exceed \$5,190.

**F. GRUNDY AREA VOCATIONAL CENTER REPORT**

Mr. Lander reported:

1. Director Copes discussed the FY18 tentative budget.
2. Approved the Prevailing Wage, which will become effective July 1, 2017. GAVC participates with the ROE to publish these rates in the Morris Herald.
3. Approved the FY18 tentative budget as presented.
4. Authorized the Director to offer contracts for any teacher and/or support staff position that becomes available in order to start the 2017-2018 school year with a full staff.
5. Approved allowing the GAVC office to make summer payments in lieu of a July Board of Control meeting.
6. Approved a 2.5% salary increase to the Educational Support Staff for FY18.
7. Approved adjusting the FY18 salary for the Assistant Director and with subsequent increases of 2% for the next two years following the salary adjustment.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Thursday, July 6, 2017**

8. Rejected a non-contingent offer on Project House 23 of \$272,000 because it fell below the cost to build the home. Since this time, a tentative agreement has been reached on a purchase price for the home.
9. Approved giving the Director the authority to negotiate with a local realtor to list Project House 23 for sale.

**G. ATHLETIC DIRECTOR REPORT**

Athletic Director Dan Hutchings reported:

**Important Dates:**

- July 17 M.S. Fall Parent meeting for Baseball, Softball, Girls Basketball 6:00
- July 24 Middle School Softball tryouts TBA
- July 31 Middle School Baseball tryouts TBA
- Aug. 4 District Coaches Meeting 10:00am
- Aug. 7 H.S. Fall Sports Parent Meeting 6:00pm  
-Football and Golf Begin
- Aug. 9 Volleyball, Girls Tennis, Boys Soccer begin

\*On June 8 Morris Hospital provided Athletic Physicals at a cost of \$15. Sixty students took advantage of this opportunity.

Summer camps are in full swing at this time.

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) – none.

**OLD BUSINESS**

**A. DISCUSSION/ACTION ON THE 2017-2018 TENTATIVE OPERATING BUDGET**

The tentative budget represents the compilation of an effort that annually begins the preceding fall. Numerous groups, as well as individuals, have an opportunity to provide input on this final product. At the June 28 Board Study Session, CSBO Jason Smith reviewed the Tentative Operating Budget for 2017-2018 and it is now ready for approval.

The district is legally required to have its Tentative Operating Budget on display for public inspection for a period of not less than thirty (30) days. Interested individuals may inspect the formal document in the District Administration Office between Monday, July 10, 2017 and Wednesday, September 6, 2017. The legal notice, when published, meets the legal requirements of the State of Illinois.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Thursday, July 6, 2017**

Mr. Harmon moved and Ms. Gill seconded to approve the 2017-2018 Tentative Budget as presented and to approve the legal notice for public hearing that said budget is available for public inspection for no less than thirty (30) days at the District Administration Office from July 7, 2017 until the Public Hearing at 6:00 p.m. on Wednesday, September 6, 2017.

Roll Call.

Ayes: Quint Harmon, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

**B. DISCUSSION/ACTION ON RESOLUTIONS TO ADOPT THE ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF) EARLY RETIREMENT INCENTIVE**

This agenda item was tabled for Board consideration until later in the meeting. Board member Robert Bianchetta was expected to be in attendance to vote on this agenda item.

**C. DISCUSSION ON BOND REFINANCING**

One of the Board's strategic plan goals was to analyze long-term debt to determine if a restructuring of bonds would benefit the school district's future financial position. At the April 5 Board meeting, Elizabeth Hennessey, a representative from the district's bonding company William Blair was in attendance to discuss bond refinance options. At the April 26 study session, the Board reviewed a recommendation from the Board Finance Committee to refinance \$19,335,00 General Obligation Refunding School Bonds, Series 2017 in order to refund of a portion of the Series 2008 Bond issue. (New ECC and High School Addition). At the May 3 Board meeting, the necessary resolutions were adopted to allow the sale of the bonds so the district could take advantage of lower interest rates whenever they became available. At the June 28 study session, Dr. Bugg provided an update on the potential bond refinancing. After meeting with Elizabeth Hennessey of William Blair, a recommendation was made to execute the sale. The Board reviewed the analysis of the refinance and the total savings to the district. Dr. Bugg discussed the final debt structure and timeframe.

**NEW BUSINESS**

**A. DISCUSSION/ACTION ON APPOINTMENT OF TITLE IX AGENT AND SEX EQUITY HEARING OFFICER**

The Board must annually take formal action to appoint CSBO Jason Smith as the authorized agent for Title IX and the Sex Equity Hearing Officer.

Mr. Hamilton moved and Mr. Harmon seconded to approve the appointment of CSBO Jason Smith as the authorized agent for Title IX and Sex Equity Hearing Officer for the 2017-2018 school year.

Roll Call.

Ayes: Shawn Hamilton, Quint Harmon, Mary Gill, Ken Miller

Nays:

Motion Carried.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Thursday, July 6, 2017**

**B. DISCUSSION/ACTION ON FAIRCOM ASSESSMENT**

The Fair Assessment Information Resource Committee (FAIRCOM) functions as an informal coalition of taxing bodies in Illinois that include school districts, park districts, counties, library districts, forest preserve districts and the like for the primary purpose of lobbying government officials and educating taxing bodies with the goal of, among other things, protecting taxing bodies against a lessening of their tax revenues through improper assessment of properties owned by public utilities. Renewal of membership/assessment in FAIRCOM is recommended.

Ms. Gill moved and Mr. Hamilton seconded to approve the membership/assessment fee of \$3,405 to FAIRCOM for 2017-2018.

Roll Call.

Ayes: Mary Gill, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Motion Carried.

**C. DISCUSSION/ACTION ON IASB MEMBERSHIP RENEWAL**

Fiscal year 2017-2018 membership in the Illinois Association of School Boards is due for renewal. IASB continues to provide many excellent services for its membership such as the website, print publications, lobbying and consultations with staff. It also offers reduced fee-for-service programs such as executive searches, policy services, in-district and regional workshops, and the annual conference.

Mr. Harmon moved and Mr. Hamilton seconded to approve the 2017-2018 membership renewal with the Illinois Association of School Boards at a cost of \$7,225.

Roll Call.

Ayes: Quint Harmon, Shawn Hamilton, Mary Gill, Ken Miller

Nays:

Motion Carried.

**D. DISCUSSION/ACTION ON TITLE I PLAN**

Submission of a Title I District Plan is required by the No Child Left Behind Act of 2001. All districts requesting Title I federal funding must have an approved Title I Plan on file with the State. The plan must include a program description that clearly describes the program components and align with district policies. The Board must approve the plan to ensure that the district has policies and procedures in place that address the referenced sections of federal and state law. The Title I plan has been written to include all district schools this year.



**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Thursday, July 6, 2017**

Ms. Gill moved and Mr. Hamilton seconded to approve the Title I Plan for Coal City Community Unit School District #1 as presented.

Roll Call.

Ayes: Mary Gill, Shawn Hamilton, Quint Harmon, Ken Miller

Nays:

Motion Carried.

**E. DISCUSSION/ACTION ON 2017-2018 GOLF FACILITY**

Athletic Director Hutchings is recommending an agreement with Cinder Ridge for the 2017-2018 school year. The prices remain the same as last year for practices (\$15 for 18 holes walking and \$7.50 for 9 holes walking outside scheduled practices). The cost for 3 matches is \$1,200. All other matches are added to the schedule at a cost of \$350 each. Golf team members are entitled to a discount rate for practice balls which is \$4.50 for a large bucket.

Mr. Harmon moved Ms. Gill seconded to approve using Cinder Ridge Golf Facility for the 2017-2018 school year per the terms outlined in the letter of agreement.

Roll Call.

Ayes: Quint Harmon, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

**F. DISCUSSION/ACTION ON INTERGOVERNMENTAL COOPERATION AGREEMENT CREATING THE DRESDEN NUCLEAR GENERATING STATION TAXING BODIES CONSORTIUM**

The Intergovernmental Cooperation Agreement creating the Dresden Nuclear Generating Station Taxing Bodies Consortium has been prepared by Whitt Law and has been presented for consideration and approval by the Board. The purpose of this agreement is to create a consortium by which the taxing districts that become members can jointly engage attorneys, appraisers or other professional advisors as may be needed in connection with property assessment and property tax negotiations with Exelon regarding Dresden Station for tax year 2018 and beyond. This agreement is entered into with an eye toward the fair and equitable treatment of all taxpayers whether current or future assessed valuation complaints or appeals should be agreed to, compromised, or contested by intervention and/or appeal on the part of the consortium members or the members should seek increases of the assessed valuation of the real property that comprise Dresden Station. Taxing districts considering membership in the consortium include: Grundy County, Coal City Library District, Coal City Fire Protection District, Gooselake Township, Gooselake Township Road District, Joliet Junior College.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Thursday, July 6, 2017**

Mr. Hamilton moved and Ms. Gill moved to approve the Intergovernmental Cooperation Agreement Creating The Dresden Nuclear Generating Station Taxing Bodies Consortium, as presented.

Roll Call.

Ayes: Shawn Hamilton, Mary Gill, Quint Harmon, Ken Miller

Nays:

Motion Carried.

**OPEN FOR ITEMS NOT KNOWN AT AGENDA PREPARATION TIME** – none.

**COMMUNICATIONS FROM THE FLOOR**

1. In regard to agenda items – none.
2. In general (Limited to 5 minutes per person.) - none.

**CLOSED SESSION**

Mr. Harmon moved and Ms. Gill seconded to go in to closed session at 6L14 p.m. for the purpose of considering information regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

Roll call.

Ayes: Quint Harmon, Mary Gill, Shawn Hamilton, Ken Miller

Nays:

Motion Carried.

When the Board returned to open session, President Miller called the regular meeting back to order at 6:26 p.m. with the board members answering roll call present: Mary Gill, Shawn Hamilton, Quint Harmon, Ken Miller. Board members Robert Bianchetta, Jeff Emerson and Chuck Lander were not in attendance.

**ACTION AS A RESULT OF CLOSED SESSION** – no action taken

**OLD BUSINESS**

**B. DISCUSSION/ACTION ON RESOLUTIONS TO ADOPT THE ILLINOIS MUNICIPAL RETIREMENT FUND (IMRF) EARLY RETIREMENT INCENTIVE**

This agenda item was tabled for Board consideration earlier in the meeting. Board member Robert Bianchetta was expected to be in attendance to vote on this agenda item.

**Coal City Community Unit School District #1  
Board of Education Meeting Minutes  
Thursday, July 6, 2017**

The goal of adopting an early retirement program is to realize a savings in personnel costs by offering early retirement incentives to employees who have accumulated many years of service credit. In its continuing effort to conserve resources and reduce costs associated with the delivery of educational services to district pupils, the Board of Education has been reviewing cost estimates and potential cost savings that would be incurred if an early retirement program for members of its support staff who are eligible for pension benefits under the Illinois Municipal Retirement Fund (IMRF), was adopted. The following resolution would need to be adopted in order to adopt the IMRF Early Retirement Incentive:

- Resolution to Adopt the Illinois Municipal Retirement Fund (IMRF) Early Retirement Incentive

Mr. Hamilton moved and Mr. Harmon seconded to adopt the Resolution to Adopt the Illinois Municipal Retirement Fund (IMRF) Early Retirement Incentive and to waive the reading of the resolution.

Roll Call.

Ayes: Shawn Hamilton, Quint Harmon, Mary Gill, Ken Miller

Nays:

Motion Carried.

**BOARD STUDY SESSION OF THE WHOLE DATE: Wed., July 26 @ 6 P.M.  
In Coal City CUSD #1 Administrative Center Board Room**

**NEXT REGULAR MEETING DATE: Wednesday, August 2, 2017 @ 6 P.M.  
In Coal City CUSD #1 Administrative Center Board Room**

**ADJOURNMENT**

Mr. Harmon moved and Ms. Gill seconded to adjourn the meeting at 6:28 p.m. President Miller asked if there was any opposition to the motion, hearing none considers the motion approved.

---

Kenneth P. Miller, President

---

Mary Gill, Secretary