

## EZ School Pay Payment Guide

1. Click on EZSchool Pay link
2. Log in to EZSchool Pay account  
If you need to set up an account choose Parents Register Now on the EZSchool Pay home page. You will need your child's lunch number which is their student ID in PowerSchool.
3. On Left Side Menu – Select Store
4. A list of possible credits or payments is listed, for example Meal Account Credit, Registration Fee, etc.
5. Click on the apple or dollar sign icon next to the fee that you want to pay.
6. Enter the amount and Add to Cart
7. Continue Shopping to pay additional fees or Proceed to Checkout
8. Need Help? Call Sue Aichele at 815-634-2287 ext 2100.