

ADDENDUM No. 1 TO
SPECIFICATIONS FOR BUS TRANSPORTATION SERVICES AND
SPECIFIED COMPONENTS THEREOF

Coal City Community Unit School District No. 1

This Addendum modifies the Instructions to Bidders and the Specifications provided by the Board of Education of Coal City Community Unit School District No. 1 (hereinafter sometimes referred to as the “District” or “School District No. 1”) in its request bids for bus transportation, and specified components thereof. **Following a question-and-answer section, modifications to the Instructions to Bidders and the Specifications are set forth. All terms of the original Instructions to Bidders and Specifications remain unchanged unless noted here. Modifications to the attached Revised Bid Form are unmarked.**

Due to the number of inquiries received, a pre-bid meeting will be held on Tuesday, February 13, 2018, at 2:00 pm at the District Administrative Office at 550 S. Carbon Hill Road, Coal City, Illinois. Attendance is encouraged but not mandatory. The deadline for submission of bids and the bid opening are extended to accommodate for this meeting. Bids will be publicly opened and read aloud on Tuesday, February 20, 2018 at 2:00 pm at the District Administrative Office at 550 S. Carbon Hill Road, Coal City, Illinois.

All bids must be submitted in duplicate on the **Revised** Bid Form, a copy of which is attached hereto as Exhibit “A”, provided by the District. The wording of the **Revised** Bid Form shall not be changed or altered.

All bids must be accompanied by a Bid Security in the form of a Certified Check (payable to the Board of Education of School District No. 1) **or a Bid Bond** in the amount of

five percent (5%) of the total amount of the bid. By submitting a bid, it is agreed that the Bid Security will be forfeited if the bidder fails to execute the final agreement and to furnish the Performance Bond as stated below, in conformity with the Specifications, within seven (7) days after notification of the award of the final agreement to such bidder. The bidder shall, within said seven (7) days, provide a Performance Bond, with a Surety to be approved by the District, the cost of which shall be borne by the bidder. The form of the Performance Bond is subject to approval of counsel for the District.

The Board of Education reserves the right to reject any and all bids or any part thereof, to waive any informalities, errors or irregularity in bids received or in the bidding process, and to accept the bid that the Board of Education deems the most favorable to its interest after all bids have been examined and canvassed. The Illinois School Code requires that all contracts providing for the transportation of pupils must be awarded by first considering the bidder or bidders most able to provide safety and comfort for the pupils, stability of service, and other factors set forth in the request for proposal regarding quality of service, and then price. Furthermore, the Illinois School Code provides that no cause of action shall lie against a school board for awarding a pupil transportation contract under those standards unless the cause of action is based on fraudulent conduct. This standard of evaluation will be applied to ALL specifications below, with particular emphasis on pupil safety, pupil comfort, and stability of service. Bidders are advised to include any pertinent safety, comfort, and stability of service factors in their responses, even if a particular item is not listed on the bid form or specification.

Bidder Questions and District Answers

INSURANCE AND BONDING

1. **Would the District accept a 5% bid bond instead of a certified check for 5%?** Yes, this was accepted in previous bidding cycles.
2. **Would the District consider changing the insurance requirement for Workers Compensation from a minimum \$1,000,000 coverage to “statutory minimums”?** No. This is the level of coverage that has been specified by the District in its transportation bids in 2007 and 2013 also.
3. **Would the District consider changing the insurance requirement for Uninsured/Underinsured Motorists from a minimum \$5,000,000 coverage per person and per occurrence to “statutory minimums”?** No. This is the level of coverage that has been specified by the District in its transportation bids in 2013 also.
4. **Page 11 notes a performance bond, what is the amount required?** The successful bidder must annually provide a Performance Bond in the amount of 110% of the annual contract amount in a form acceptable to the School District.

BIDDING

5. **Would the District consider allowing firm and separate bid prices for years 1, 2 and 3 thus eliminating the CPI component for years 2 and 3?** The bid form and specifications have been modified to allow for the submission of firm prices in the three base years as alternate bids to Specification No. 1 (with fuel) and No. 2 (without fuel).
6. **Would the District consider eliminating the language specifying that the extension years 4 and 5 would be at District option and based on CPI with a minimum of 1% and a maximum of 3% and making the extension years based on “mutual agreement” of the parties?** The bid form and specifications have been modified to allow for the extension based on mutual agreement of the parties. The increase formula, using CPI with a floor of 1% and a ceiling of 3% has been retained. This would apply to contracts awarded under the original specification using this formula for calculating increases in years 2 and 3, and for contracts awarded under the alternate option using firm bid prices for years 2 and 3. If the District and Carrier do not mutually agree on utilizing this formula for years 4 and 5 at that time, the transportation contract can be rebid.
7. **Would the District consider revising the bid form detail page for Specifications No. 1 and No. 2 regarding double routes billed at 0.5 times the single-route cost and adding separate pricing lines for single routes and double routes?** Yes, the bid form has been revised to that effect.

8. **Would the District consider splitting the pricing for vocational routes into two lines, one for AM routes and one for PM routes?** Yes, the bid form has been revised to that effect.
9. **Is it possible to set a baseline number of routes in the contract for protection regarding fixed costs that can't be removed if routes are reduced?** The number of regular and vocational routes is not expected to materially change from those currently in place. The bid form has been revised to note that an increase or decrease in routes shall result in an equitable adjustment to the rate. Past practice has been to increase or decrease the contract amount at an agreed-upon percentage of the per-route rate, which reflects the incorporation of fixed costs in the overall bid amount. Also, the specifications have been revised to note that the Carrier shall be responsible for routing with the input and approval of the School District, consequently the Carrier will have additional input and notice prior to any change in the number of routes.
10. **Would the District consider deleting in its entirety the first certification on page 47 of the bid form and/or including an "exceptions" form for bidders to complete?** The language of this certification has been revised slightly to include the phrase "except as noted." Bidders are strongly discouraged from submitting exceptions with their bids. Instead, bidders are encouraged to raise questions about significant issues prior to the submission of bids so that all bidders can be evaluated on equal footing. Given the number of pre-bid inquiries received, the School District believes that these issues have been fully and adequately addressed in this addendum. Further issues may be addressed at the pre-bid meeting. Although this meeting is not mandatory, the School District does not anticipate issuing another addendum afterwards unless an exceptional circumstance necessitates such clarification. Minor issues may be addressed cooperatively by the selected bidder and the School District during the negotiation or administration of the transportation contract.
11. **Regarding the request for a list of all contracts that the bidder has lost in the past five (5) years and the reason for the loss of the contract, can bidders limit information to Illinois only?** No.
12. **Charter trip pricing, can we just provide an hourly rate?** Bidders should provide all pertinent price factors for charter trip billing that will be used should they be awarded the contract. If a bidder provides only an hourly rate, the School District will expect that no mileage charges or minimum per-trip charges will be billed for charter trips. Due to the wide variance in factors from year to year (i.e. tournament selections, locations, wait time, etc.), this factor has been separated from the regular, vocational, and special education annual costs.

FLEET

13. **Would the District consider changing the language specifying a maximum fleet age of 12 years to reflect an "average fleet age of 8 years and a maximum age of 12 years"?** No, but bidders are encouraged to submit their average fleet age, if known. The Illinois School Code requires that all contracts providing for the transportation of pupils must be

awarded by first considering the bidder or bidders most able to provide safety and comfort for the pupils, stability of service, and other factors set forth in the request for proposal regarding quality of service, and then price. The age, number, quality, and type of suitable school buses and vehicles to be furnished, including spares, is the first factor listed in the specifications. Consequently, substantially newer fleets will receive favorable consideration, balanced against all other factors as well.

14. **Would the District consider adding a spare bus requirement?** No, but bidders are encouraged to submit the number of spare buses available in their fleet. As a turnkey contract, the Carrier is responsible for meeting all transportation needs. The age, number, quality, and type of suitable school buses and vehicles to be furnished, including spares, is the first factor listed in the specifications for safety and comfort for the pupils, stability of service, and other quality of service factors.
15. **Would the District consider deleting the bid form detail page on Vehicle Chassis and Body Specifications and replacing it with language requiring that all vehicles will meet or exceed the requirements mandated by the Illinois Department of Transportation, Federal Department of Transportation, and the Illinois Minimum Safety Standards for Construction of Type I School Buses in effect at the time of manufacture?** The bid form detail page on Vehicle Chassis and Body Specifications has been revised substantially to make it easier for bidders to complete. Bidders are strongly encouraged to provide accurate information for evaluation of these items regarding the safety and comfort for the pupils, stability of service, and other quality of service factors. Furthermore, the specifications already require that the Carrier shall obey all laws, ordinances and regulations of duly constituted authorities. Bidders are expected to provide vehicles that meet or exceed all legal and regulatory requirements.
16. **Please provide fleet requirements including the following: (a) # of buses and seating capacity required; (b) # of vans and seating capacity required; (c) # of wheelchair lift equipped vans and seating capacity required; (d) # of dedicated buses need for conflicting charter work; and (e) mandatory spare factor required.** This information is reflected in the routes currently in place and as specified on the bid form. Copies of current routes are provided with this addendum as described below. No mandatory spare is required, but bidders are encouraged to submit the number of spare buses available in their fleet. As a turnkey contract, the Carrier is responsible for meeting all transportation needs. The age, number, quality, and type of suitable school buses and vehicles to be furnished, including spares, is the first factor listed in the specifications for safety and comfort for the pupils, stability of service, and other quality of service factors.
17. **Does the district require harnesses or any other specialty equipment for students and whom are the provided by? How many car seats / harnesses does the contractor need to provide?** Yes, these must be provided by the Carrier. Based on current needs, the Carrier will be expected to provide restraints for twelve (12) students, most likely car seats. This may change from year to year due to enrollment of individual students.

FACILITY

- 18. Please provide information of school bus facility requirements including current location of provider's facility, as well as any locality requirements, etc.** The bus facility operated by the School District's current student transportation contractor, Illinois Central School Bus, is located at **1770 S. Broadway St, Coal City IL, 60416**. The location where buses will be housed and maintained is the fourth factor listed in the specifications for safety and comfort for the pupils, stability of service, and other quality of service factors, and is especially significant in light of the School District's proximity to two nuclear power generating stations and the unique evacuation needs that arise as a result of that proximity.
- 19. Please provide information as to whether mileage consideration is based upon a portal to portal calculation or live mileage calculation.** Mileage for charter trip billing should be the actual mileage incurred between the School District's origination point and its destination, without deadhead miles.

ROUTING

- 20. What system does the District currently use for routing?** Routing is currently performed by the School District's current student transportation contractor, Illinois Central School Bus by visual mapping. The District does audit routes using Transfinder software.
- 21. Please confirm that it is the intent of the District to conduct/provide routing for this contract, and please advise as to what software will be used.** This specification has been modified to reflect that the Carrier will be responsible for providing routes with the input and approval of the School District. If the Carrier utilizes software to route, it will provide to the District, at no cost, access to this software. The number of regular routes specified in the bid form is slightly different than current routes due to the recent addition of sidewalks in the area North of Rt. 113 and East of Broadway in the village of Coal City.
- 22. Please provide any information as to routing requirements, including system usage, system licensing, provision of routing as determined by the district or contractor, etc.** The School District has no software routing requirements at this time. The primary consideration is that no child shall ride in excess of sixty (60) minutes each way, measured from the first student pick-up point to the first school drop-off point in the morning and from the last school pick-up point to the last student drop-off point in the afternoon. Route information shall not be considered proprietary and shall be provided to the School District upon request. The District also prefers that the bus roster is segregated by building and age; e.g. high school students are not rostered on the same bus as elementary school student, etc. Further, the District currently allows students to have a primary and a secondary bus stop that follows a regular alternating schedule, this is currently a practice that is under review by the Board of Education.

23. **Please advise if the District would still like to continue the practice of shared routes for special needs students with nearby districts.** The specification calling for all routes to be based on District No. 1 students only has been modified to allow the use of shared routes for special needs students if appropriate to the needs of the students transported. This is the current practice of the School District and is expected to continue.
24. **What is the district policy on trips that conflict with existing HTS [home-to-school] routes?** As a turnkey contract, the Carrier is responsible for meeting all transportation needs. The School District retains the right to use other forms or providers of transportation for charter trips as needed. However, the School District's general preference is to utilize the Carrier whenever feasible. No mandatory spare is required, but bidders are encouraged to submit the number of spare buses available in their fleet. The age, number, quality, and type of suitable school buses and vehicles to be furnished, including spares, is the first factor listed in the specifications for safety and comfort for the pupils, stability of service, and other quality of service factors.

STAFFING

25. **Are the drivers currently represented by a bargaining unit?** The drivers of the School District's current student transportation contractor, Illinois Central School Bus, are represented by the Teamsters.
26. **Are there staffing requirements?** The Carrier is expected to provide a management representative, all necessary routing and support staff, drivers for all routes specified in the bid form and which may be added as needed, monitors as specified in the bid form and which may be added as needed, and all necessary bus mechanics and maintenance personnel. In addition, the Carrier's representatives (minimally four persons) are expected to attend the two-day registration in August. The costs for these employees should be included in the per-route pricing and bid amount.
27. **Does the district require the use of bus monitors? If so are they provided by the district or the contractor?** Bus monitors are required to be provided by the Carrier as specified in the bid form and which may be added as needed and determined by the District.

TECHNOLOGY

28. **Would the District make it a mandatory requirement that the Carrier supply and install a two-camera / three-camera / four-camera digital video recording system on all vehicles?** This is not a mandatory requirement, but bidders are encouraged to describe the type of recording systems in their fleet or to be installed in the buses allocated to the District if selected as the Carrier. The bidder's ability to ensure the proper operation, storage, inventory and administration of video cameras and recording is the tenth factor listed in the specifications for safety and comfort for the pupils, stability of service, and other quality of

service factors. Bidders able to provide turnkey solutions to video recording are encouraged to note this.

29. **The specifications do not indicate if the District is interested in GPS technology items like a parent-notification “app” or a GPS system for tracking buses.** The original bid form and the revised bid form contain areas for the bidder to provide specifications for GPS systems to be used for driver use and the specifications and/or cost for a GPS fleet-tracking system if the District chooses to activate it at a later date. The bidder’s age, number, quality, and type of two-way radios or other equipment to be furnished in the buses and vehicles is the second factor listed in the specifications for safety and comfort for the pupils, stability of service, and other quality of service factors.
30. **Does the district request the ability to have all vehicles equipped with GPS tracking devices?** This is preferred but not mandatory.

FUEL

31. **Does the District currently provide fuel?** No. The School District’s current Transportation Agreement is fully turnkey. Fuel bids and bids on a non-fuel turnkey transportation service are solicited in an attempt to maximize cost savings to the School District.
32. **Please provide any fuel mitigation invoices or documentation pertaining to any fuel mitigation contracts or agreements.** No such records exist. The School District’s current Transportation Agreement is fully turnkey, with fuel costs included in the per-route pricing.
33. **Does the fuel adjustment clause on page 19, item (6), of the original bid specification only apply when the contractor supplies the fuel?** The fuel adjustment clause described in that paragraph only applies to fuel-only bids under Specification No. 3. The cost of fuel in turnkey transportation bids under Specification No. 1 is not subject to this adjustment method. For Specification No. 1, the contract amounts in years 2 and 3 are subject to increase pursuant to CPI with a 1% floor and 3% ceiling as specified, or pursuant to Alternate No. 1A will be set by firm bid price. Extensions for years 4 and 5 are subject to increase pursuant to CPI with a 1% floor and 3% ceiling upon the mutual agreement of the School District and the Carrier.
34. **Does the district request the ability to choose between greener, eco-friendly fuel alternatives to diesel such as Propane?** No.
35. **Are required dry runs and driving training route events, specific to the district routes covered under that fuel provision?** The District will not pay for dry runs or driver training route events, nor will it provide fuel if Specifications No. 2 or 2A and No. 3 are selected.
36. **Under the district provided fuel provision, is the district paying for fuel for deadhead miles or live miles only?** The School District will not pay for deadhead fuel to and from a bus facility located outside of the boundaries of the School District.

REQUESTS FOR INFORMATION

37. **Would the District provide a complete and updated list of all vendors and/or potential bidders who have inquired about the bid and/or requested specifications and/or information regarding the bid?** No. Records containing such information would be exempt from disclosure under the Freedom of Information Act, until an award or final selection is made, as information which, if it were disclosed, would frustrate procurement or give an advantage to any person proposing to enter into a contractor agreement with the public body. 5 ILCS 140/7(1)(h) (2018). Bidders may attend the pre-bid meeting or the bid opening. Bidders are advised that the School District has received inquiries from several student transportation providers prior to the issuance of this addendum.
38. **Can you please provide a copy of the current transportation contract?** Included with this addendum are copies of the following: (i) Transportation Agreement dated May 1, 2013; (ii) Addendum No. 1 dated May 22, 2013; (iii) Addendum No. 2 dated July 6, 2016; and (iv) Notice to Extend dated June 2, 2016 – **All contained in: ICSB AGREEMENT.PDF**
39. **Can you please provide the last 4 months of invoices from current provider?** Included with this addendum are copies of the following: **Dec 2017 Charter & Installment; Nov 2017 Charter & Installment; Oct 2017 Charter & Installment; and Sept 2017 Charter & Installment**
40. **Can you please provide the Transportation Agreement and Transportation Fuel Agreement mentioned in the RFP?** The School District will negotiate an agreement with the successful bidder or bidders substantially in compliance with the terms of the bid specifications and subject to the approval of the School District's legal counsel.
41. **Please provide copies of all routes including information relating to tiering, stops, mileages and times for regular ed, special ed, regular school year, as well as any summer school programs.** Included with this addendum are the following: **No Rtes 17-18.xlsx; Special Ed 17-18.xlsx; & ECC, ES, IS 17-18**
42. **Please provide a 2017-18 and 2018-19 calendar (if available) and bell times for all schools, public and private.** Included with this addendum is the following: **17_18_Calendar.pdf; 17-18_EventsCalendar.pdf**
43. **Who is the current provider?** Illinois Central School Bus.
44. **Is current provider a Union shop?** The drivers of the School District's current student transportation contractor, Illinois Central School Bus, are represented by the Teamsters.
45. **Please provide current fleet list of current provider?** Included with this addendum are the following: **D-1 Fleet list 110217r**

46. **Please provide detailed information as to liquidated damages provisions?** No liquidated damages provision has been specified at this time. Withdrawal of a bid within sixty (60) days from the bid opening shall subject the bidder to the forfeiture of the bid security, as well as penalties and damages to the School District to the extent that such withdrawal results in loss to the School District.
47. **Please provide information as to the history and trends in past transportation contract renewals and negotiations.** The School District's current transportation contract and extension are included with this addendum. Additional questions may be raised verbally at the pre-bid meeting.
48. **Is the provider the exclusive provider of athletic and extra-curricular trips busing?** The School District retains the right to use other forms or providers of transportation for charter trips as needed. However, the School District's general preference is to utilize the Carrier whenever feasible.
49. **Are you experiencing current service issues such as driver shortages, etc.?** No.
50. **Are there any significant changes to the current contract terms?** Significant changes are not expected. The form of the final agreement(s) will be subject to the review and approval of the School District's legal counsel.
51. **Please provide a complete list of dates, hours, mileages, destinations, etc. for all charters and extra-curricular work.** The School District does not maintain a list of expected charter trips. These vary from year to year. However, the School District participates in the typical sorts of extracurricular and charter activities for a K-12 district of its size.
52. **Please provide any detailed information as to driver training requirements?** The School District does not mandate any specific driver training requirements beyond those required by law.
53. **Please provide information as to summer school busing requirements?** No requirement for regular education summer school, but some Special Education Routes extend into summer.
54. **Please provide the average driver wage for your current provider?** The District does not have access to this information.

Documents referenced in this section can be accessed at the following link:

<http://bit.ly/CCTransDocs>

Modifications to

SPECIFICATION No. 1 - The Entire Needs of the District's Bus Transportation Services

and

SPECIFICATION No. 2 - The Entire Needs of the District's
Bus Transportation Services *Except Fuel*

A. The carrier that is the successful bidder which enters into a final agreement with School District No. 1 ("Carrier") shall furnish, supply, operate and maintain an adequate number of suitable school buses and vehicles equipped with two-way radios and/or other equipment, which will be provided by the Carrier, together with licensed drivers, for the transportation of students attending the schools of School District No. 1 for the school years 2018-19, 2019-20 and 2020-21. The second and third years of the Base Contract shall be adjusted by the Consumer Price Index (used by the Office of the Clerk of Will County, Illinois for school property tax cap, or PTELL, purposes) for the period immediately prior to the school year in which the rate adjustment is to be made, with a minimum annual increase of one percent (1%) and a maximum annual increase of three percent (3%). **As an alternate bid, bidders may submit firm and separate bid prices for each of the initial three years of the Base Contract, which prices shall not be adjusted as described above.** School District No. 1 **and the Carrier** shall have the option to **mutually agree to** renew and extend the contract for an additional two (2) school years, upon written notice given by **October 31, 2020**~~**June 30, 2021**~~, with each additional year to be adjusted in the same manner as the second and third years of the Base Contract.

B. The Carrier and its drivers, while transporting qualified pupils, will carry in its buses and vehicles no other persons or pupils, except those authorized by the Carrier and the

School Administration. Such authorization by the School Administration will be observed and honored by the Carrier and its drivers.

C. **There is no change to the specified insurance requirements.** Bids shall be submitted with the cost of insurance included. The Carrier shall provide, for and during the term of the Agreement, insurance with a suitable insurance company, with an A.M. Best rating of A-X or better:

- (a) Workers' Compensation and Employers' Liability Insurance, \$1,000,000 or the amount required by Illinois law, whichever is greater.
- (b) Comprehensive General Liability Bodily Injury and Property Damage (per occurrence), \$5,000,000 combined single limit coverage.
- (c) Contractual Liability Bodily Injury and Property Damage (per occurrence), \$5,000,000 combined single limit coverage.
- (d) Uninsured/Underinsured Motorist coverage, not less than \$5,000,000 per person and not less than \$5,000,000 per occurrence.
- (e) Commercial Umbrella Liability Bodily Injury and Property Damage (per occurrence), \$10,000,000 combined single limit coverage.

The policies of insurance shall name the Board of Education and School District No. 1 as additional insureds for any claims arising out of the performance or acts of the Carrier in accordance with the terms of the Agreement. Such insurance shall be primary, and any insurance maintained by School District No. 1 shall be secondary. The District will be provided with a current insurance certificate at all times which indicates proof of the existence of the policy, showing the name of insured and additional named insureds, and also providing for a minimum sixty (60) day "Notice of Cancellation" clause.

D. The routes to be driven, including their number and course, shall be **provided by prepared by the Carrier with the approval** of the School Administration of School District No. 1. **Information on current routes, which are anticipated to remain largely unchanged**

for the first year, is provided with this addendum. ~~The Carrier will be given access to the routes via credentials to the District software.~~ The Carrier ~~may request to~~ must meet with the District to recommend route changes, additions or deletions.

E. With regard to the transportation of physically handicapped students, the Carrier agrees to supply such specialized equipment (i.e., car seats, harnesses, seat belts) as appropriate and required for State inspected and approved school buses and vehicles. Seat belts and car seats are to be standard equipment on all non-bus vehicles used for special education transportation. In addition, as required by the School Administration and the special needs of particular students, the Carrier shall install ~~shoulder straps or other~~ or provide buses equipped with such appropriate specialized equipment when so directed.

F. Bids for all routes and runs must be based upon the transportation of School District No. 1 students only, except for special education routes, which may be shared if appropriate to the needs of the students transported. Bidders must verify in their bids that their proposed rates and charges (for all routes and runs other than special education routes) are not based on shared costs.

G. All other terms of Specification No. 1 and Specification No. 2 remain unchanged.

Modifications to

SPECIFICATION No. 3 – Provision of Transportation Fuel *Only*

1. School District No. 1 is seeking bids for the provision of annual transportation fuel *only*. The supplier that is the successful bidder which enters into a final transportation fuel agreement with School District No. 1 (“Supplier”) shall, at all times, furnish, supply and maintain an adequate amount of fuel to meet all of School District No. 1’s transportation needs for the transportation of personnel and students attending the schools of School District No. 1 for the single school years 2018-19, ~~2019-20 and 2020-21~~ as described in Specification No. 1.

Based on a review of School District No. 1’s transportation needs in prior years, it is expected that School District No. 1 will require, and the Supplier will provide, an average of 47,000 gallons of diesel fuel and 6,000 gallons of unleaded gasoline per school year. Bids are requested at a per-gallon price and will be measured for ~~the first~~ a single contract year based upon these assumptions. Bidders are advised that these figures are not fixed and are expected to fluctuate based on determination of regular, vocational, and special education routes, the annual number and distance of charter trips, the selection of vehicle types, and vehicles’ fuel efficiency. The Supplier shall be obligated to supply only such fuel amounts as ordered by School District No. 1 or the Carrier in each school year.

School District No. 1 and the Supplier shall have the option to mutually agree to renew and extend the contract for an additional school year ~~two (2) school years~~, upon written notice given by ~~June 30, 2021~~ May 1 of the preceding school year, for a maximum term of five (5) school years. Pricing in all years of the contract following school year 2018-19 shall be adjusted in the manner described in paragraph 6 of this Specification No. 3.

2. The Supplier shall pay for all the expenses of delivering the fuel directly to the vehicles used by School District No. 1, or such other location as shall be designated by School District No. 1, plus storage and pumping on-site, including the salary, taxes, insurance and other compensation for all its delivery drivers and other personnel. School District No. 1 shall require periodic purchases and deliveries throughout the year, or on-demand access to commercial pumping facilities located within the School District's geographic area.

3. **There is no change to the specified insurance requirements.** Bids shall be submitted with the cost of insurance included. The Supplier shall provide, for and during the term of the Agreement, insurance with a suitable insurance company, with an A.M. Best rating of A-X or better:

- (a) Workers' Compensation and Employers' Liability Insurance, \$1,000,000 or the amount required by Illinois law, whichever is greater.
- (b) Comprehensive General Liability Bodily Injury and Property Damage (per occurrence), \$5,000,000 combined single limit coverage.
- (c) Contractual Liability Bodily Injury and Property Damage (per occurrence), \$5,000,000 combined single limit coverage.
- (d) Uninsured/Underinsured Motorist coverage, not less than \$5,000,000 per person and not less than \$5,000,000 per occurrence.
- (e) Commercial Umbrella Liability Bodily Injury and Property Damage (per occurrence), \$10,000,000 combined single limit coverage.

The policies of insurance shall name the Board of Education and School District No. 1 as additional insureds for any claims arising out of the performance or acts of the Supplier in accordance with the terms of the agreement. Such insurance shall be primary, and any insurance maintained by School District No. 1 shall be secondary. The District will be provided with a current insurance certificate at all times which indicates proof of the existence of the policy,

showing the name of insured and additional named insureds, and also providing for a minimum sixty (60) day “Notice of Cancellation” clause.

4. Bidders must specify in their bids that, should the transportation fuel contract be awarded to them, they will enter into a transportation fuel contract. Each bidder is charged with the duty to review, and shall be conclusively presumed to have thoroughly reviewed, the draft transportation fuel agreement with such bidder’s legal counsel, fully acquainting himself with the terms and conditions thereof, including all of bidder’s responsibilities and duties thereunder.

Bidders are expressly notified that in addition to the foregoing, a Performance Bond is required to be furnished at the cost of the bidder.

5. All bidders must state their proposed rates and charges for transportation fuel in dollar amounts which are definitely ascertainable at the time of opening the bids. If a bid is based on a formula, the bid must also set forth the maximum rate or charge in a specific dollar amount. For example, a proposed rate which is computed by reference to the Consumer Price Index is not an acceptable bid, unless “capped” by a maximum rate or charge in a fixed dollar amount.

6. ~~All bidders must agree to a “fuel adjustment clause” within the final transportation fuel agreement which provides for the adjustment of fuel prices on an annual basis utilizing the average of the Illinois Department of Transportation (IDOT) monthly fuel price index (\$/Gal.) for the contract year. The “base fuel price” (\$/Gal.) will be set by taking the average of the (IDOT) monthly fuel price for the twelve (12) months preceding the contract year. The base fuel price will then be compared to the “contract year fuel price” (\$/Gal.) which will be computed by taking the average of the (IDOT) monthly fuel price for the twelve (12) months of the contract year. The “base fuel price”~~

~~and “contract year fuel price” will then be compared, and the annual fuel price under the terms of the transportation fuel agreement will be adjusted as follows:~~

Contract Year Fuel Price +/- \$0.24 of Base Fuel price	No Adjustment
Contract Year Fuel Price +/- \$0.25-\$0.75 of Base Fuel price	Adjustment of +/- (\$0.05/Gal.)
Contract Year Fuel Price +/- \$0.76-\$1.24 of Base Fuel price	Adjustment of +/- (\$0.10/Gal.)
Contract Year Fuel Price +/- \$1.25-\$1.74 of Base Fuel price	Adjustment of +/- (\$0.15/Gal.)
Contract Year Fuel Price +/- \$1.75-\$2.24 of Base Fuel price	Adjustment of +/- (\$0.20/Gal.)

~~Under the terms of the transportation fuel agreement, the parties will reconcile any fuel adjustment costs/credits within thirty (30) days of the end of each contract year.~~

Bidders shall bid the price per gross gallon. Pricing for #2 Ultra Low Sulfur with 2% Bio Mix Diesel Fuel, #1 if required, and 87 Octane Unleaded Fuel will all be based on the low range of the published price for the Chicago area, in the daily OPIS Distillate Gross Price, on the date of delivery. The price adjustment factor which includes your profit, delivery, and handling is to be added to the price published for the Chicago area, in the daily OPIS Distillate Gross Price. The price adjustment factor will remain firm for the life of the contract, including any extension periods. If a blend of #1 and #2 Ultra Low Sulfur with 2% Bio Mix Diesel Fuel is ordered, the price will be based on the percentage quantity of each type of fuel that has been ordered. School District No. 1 is exempt from paying Illinois Use Tax, Illinois Retailer's Occupation Tax, Federal Excise Taxes, and any federal

transportation tax; thus, no taxes shall be included in the bid price (with the exception of the pass-through taxes listed in the Revised Bid Form).

If fuel storage tanks are used, the Supplier shall measure the fuel storage tanks before and after filling. The Supplier shall provide Proof of Delivery in one of the following ways: (1) the Supplier shall provide a metered ticket with each delivery and signed by a representative of the Carrier; or (2) the Supplier must supply a copy of the bill of lading for the terminal showing the number of gallons received and the numbers on the seal at the point of fill from the terminal, and then match the seal numbers with the numbers on the seal at the time and place of delivery. In addition, the Supplier shall provide proof of the current applicable OPIS Index price at the time of delivery. Bidders shall include sample proof of the applicable OPIS Index price with their bids.

Ultra Low Sulfur Diesel (ULSD) fuel is required for diesel engines used with advanced after treatment systems. The fuel should meet all the specifications of ATSM D975 standard (current year revision, including the EPA specification for sulfur content (0.0015% mass of 15 parts per million maximum)). These specifications are included in the standard under the designation No. 2-D S15 fuel and No. 1-D S15 fuel. Grade No. 1-D fuel is a lighter fuel with higher volatility than Grade No. 2-D; it may be blended with grade No. 2-D in winter time to provide engine operability under low ambient temperature.

Diesel Fuel Blends that are acceptable to the District have characteristics indistinguishable from diesel fuel. Diesel Fuel Blends must have components meet the requirements of their standards: ASTM D6751 current revision, for neat biodiesel and ASTM D975 current revision, for ultra-low sulfur diesel fuel. As of October 1, 2008, blends

of up to 5% biodiesel are included in the Diesel Fuel Standard ATSM D975-08a. (D975-08a designates the 2008 revision of the standard).

Diesel Fuel Blends that are acceptable to the District include the following: (1) Ultra low sulfur Kerosene (No. 1-D S15 diesel fuel) blended with No. 2-D S15 fuel to improve cold weather performance (blend rate would depend on regional low temperatures); and (2) Lower biodiesel blends up to B5 (a blend of 5% neat biodiesel with 95% diesel fuel). Such blends have characteristics indistinguishable from diesel fuel if the two components meet the requirements of their standards: ASTM D651 current revision for neat biodiesel and ASTM D975 current revision for ultra-low sulfur diesel fuel.

Winter additive containing Anti-Gel & De-icer will be required November 1 through March 15 of each school year.

Unleaded Gasoline Blends that are acceptable to the District contain 10% ethanol regular 87 Octane OPIS average, are unbranded, do not use alcohol additives to raise the octane rating, and identify and define additives for winter blends.

School District No. 1 reserves the right to sample deliveries which will produce samples for testing purposes which are fully representative of the product delivered. All product that does not meet specification requirements will be rejected, and when so ordered by School District No. 1, the Supplier shall, at its expense, replace all inferior product and deliver product meeting the specification requirements.

Title to the fuel shall not pass until said fuel has actually been received by School District No. 1 or its consignee, notwithstanding any agreement to the contrary, including, but not limited to, any agreement to pay freight, express, or other transportation or insurance charges. Risk of loss prior to such actual receipt by School District No. 1 or its

consignee shall be borne by the seller. Nothing herein contained, however, shall be construed to deprive School District No. 1 of its interest, or limiting such interest, in the fuel and fuel storage tanks herein described prior to such actual receipt.

7. All other terms of Specification No. 3 remain unchanged.

EXHIBIT A – REVISED BID FORM

Coal City Community Unit School District No. 1 BUS TRANSPORTATION SERVICES AND SPECIFIED COMPONENTS THEREOF

After having read all the Specifications and Instructions for Bidders and the Addendum, and understanding same, I hereby submit the following bid(s) for the transportation needs of School District No. 1 in accordance with said Specifications and Addendum, and as detailed on the following pages:

Specification	Total Bid(s) for School Year 2018-19
1. All equipment, personnel, vehicle maintenance and storage facilities, including all fuel	
2. All equipment, personnel, vehicle maintenance and storage facilities, but <i>not including fuel</i>	
3. All fuel, delivered (estimated 47,000 gallons diesel & 6,000 gallons unleaded gasoline per year)	

Alternates (Optional)	Total Bid(s) for Each School Year
1A. All equipment, personnel, vehicle maintenance and storage facilities, including all fuel	2018-19:
	2019-20:
	2020-21:
2A. All equipment, personnel, vehicle maintenance and storage facilities, but <i>not including fuel</i>	2018-19
	2019-20:
	2020-21:

I acknowledge that the costs in succeeding school years may be adjusted only in accordance with the terms of the Specifications stated in the Invitation to Bid and the Addendum. Should I be awarded the contract, I will enter into an agreement substantially in accordance with the Bid Specifications and subject to approval by the legal counsel for School District No. 1. I understand that the number of routes per day may increase or decrease over the term of this contract which will have a direct financial effect on the amount of the contract.

SIGNED

DATE

EXHIBIT A – REVISED BID FORM

PRINT NAME OF SIGNATORY

PRINT TITLE OF SIGNATORY

COMPANY NAME

FEIN

ADDRESS

PHONE

CITY STATE ZIP

FAX

NAME OF CONTACT PERSON

CONTACT PERSON'S EMAIL

PLEASE INITIAL BELOW TO CONFIRM THAT:

_____ **BIDDER HAS COMPLETED THE DETAIL PAGES FOR THE SPECIFICATION(S) AND ALTERNATE(S) TO BE BID.**

_____ **BIDDER HAS COMPLETED THE VEHICLE CHASSIS AND BODY SPECIFICATIONS PAGES INCLUDED AT THE END OF THIS BID FORM (*Not applicable to Specification No. 3 – Fuel Only*).**

_____ **BIDDER HAS COMPLETED THE BIDDER CERTIFICATION PAGES INCLUDED AT THE END OF THIS BID FORM.**

_____ **BIDDER HAS INCLUDED THE FOLLOWING DOCUMENTATION WITH THE BID PROPOSAL:**

- a. Fully completed and signed originals of all certifications contained herein;
- b. Information on a minimum of three (3) contracts held during the past three (3) years. Include name of contract holder, name of contract contact person there and phone number, amount of contract, number of buses and drivers required to meet contract requirements, and a brief description of the types of services and routes provided;
- c. List all districts of similar size (~2,100 K–12 students) where transportation services for students are provided. Include name of contract holder, name of contract contact person there and phone number, amount of contract, number of buses

EXHIBIT A – REVISED BID FORM

and drivers required to meet contract requirements, and a brief description of the types of services and routes provided;

- d. List all contracts that the bidder has defaulted on in the past seven (7) years;
- e. List all contracts that the bidder has lost in the past five (5) years and the reason for the loss of the contract;
- f. Information on where buses will be housed and maintained with explanation as to how this housing and maintenance will be adequate for the performance of this contract;
- g. Information on experience in transporting special needs students (Specifications No. 1 and 2) or in fulfilling transportation fuel agreements (Specification No. 3);
- h. Written documentation that the bidder has adequate staffing with sufficient experience to maintain and operate the fleet and adequate maintenance and storage facilities (Specifications No. 1 and 2) or fuel storage and delivery facilities and equipment (Specification No. 3) to fulfill this contract;
- i. Certification as to whether or not the bidder's employees are represented by any exclusive bargaining representatives recognized and certified by a labor relations board, as well as providing copies of all bidder's collective bargaining agreements;
- j. Information on the bidder's plans for the avoidance or mitigation of work stoppages as a result of picketing, strikes, labor disputes or any other similar occurrences, as well as information on all such work stoppages, actual or threatened, that the bidder experienced in the last five (5) years;
- k. Information on experience and background of management team;
- l. The bidder's financial statements/balance sheets prepared by a Certified Public Accountant for three (3) immediately preceding fiscal year ends. If the bidder is owned by a parent or holding company, the same requirement applies to the parent /holding company;
- m. Details of the bidder's accident records for the past three (3) years;

EXHIBIT A – REVISED BID FORM

- n. Evidence of driver salary and benefits package that would be in place upon award of the contract that would assure the bidder's ability to recruit and retain qualified drivers;
- o. Evidence of current driver training programs including but not limited to driving techniques, safety, first aid and student management; and
- p. Other materials that would serve as evidence of the quality of services provided, including marketing materials, newsletters, parent correspondence etc.

EXHIBIT A – REVISED BID FORM

Bid Detail – Specification No. 1 The Entire Needs of the District’s Bus Transportation Services

Bid Prices for regular and vocational routes and runs are based upon the transportation of School District No. 1 students only and are not based upon shared costs. The number of routes per day may increase or decrease over the term of this contract without penalty to School District No. 1. An increase or decrease in routes shall result in an equitable adjustment to the rate.

Regular Routes				
Route Description	Routes/Day	Days/year	Daily Rate	Bid Price
Regular	21 Single	174		
Regular	7 Double	174		
Premier Morris	1	174		

Vocational Routes				
Route Description	Routes/Day	Days/year	Daily Rate	Bid Price
GAVC Morris – AM	1	174		
GAVC Morris – PM	1	165		

Special Education Routes				
Route Description	Routes/Day	Days/year	Daily Rate	Bid Price
Camlot – Kankakee	1	190		
ES – wheelchair	1	174		
EC (A.M., Midday, & P.M.)	3	174		
MS/HS – wheelchair	1	174		

EXHIBIT A – REVISED BID FORM

Special Education Routes				
Route Description	Routes/Day	Days/year	Daily Rate	Bid Price
MS/HS	1	174		
Elim-Christian Palos Heights -- Minivan	1	190		

Bus Monitor Description	Total Employed	Days/year (min. 4 hours/day)	Minimum Per/Hour	Total
Bus Monitor	10	174		

TOTAL OF RIGHT-HAND COLUMNS, ALL TABLES ABOVE	
Bidder to enter this figure on Page 1 of the Bid Form above for Specification No. 1	

Charter Trips		
Please provide the following unit rates for charter trips:		
Mileage	/mile	(assuming approximately 32,000 miles / school year)
Driver Hourly Rate	/hour	(wait time unknown, dependent upon events)
Minimum per Charter	/trip	(if any)

EXHIBIT A – REVISED BID FORM

Bid Detail – Alternate No. 1A
The Entire Needs of the District’s Bus Transportation Services
Firm Prices in Years 2 and 3

Bid Prices for regular and vocational routes and runs are based upon the transportation of School District No. 1 students only and are not based upon shared costs. The number of routes per day may increase or decrease over the term of this contract without penalty to School District No. 1. An increase or decrease in routes shall result in an equitable adjustment to the rate.

Regular Routes						
(Alternate – Firm Prices in Years 2 and 3)						
	2018-19		2019-20		2020-21	
Route/Days	Daily Rate	Bid Price	Daily Rate	Bid Price	Daily Rate	Bid Price
Regular, 21 Single/day, 174 days/year						
Regular, 7 Double/day, 174 days/year						
Premier Morris, 1 per day, 174 days/year						

Vocational Routes						
(Alternate – Firm Prices in Years 2 and 3)						
	2018-19		2019-20		2020-21	
Route/Days	Daily Rate	Bid Price	Daily Rate	Bid Price	Daily Rate	Bid Price
GAVC Morris, 1 AM/day, 174 days/year						
GAVC Morris, 1 AM/day, 165 days/year						

EXHIBIT A – REVISED BID FORM

<u>Special Education Routes</u> <u>(Alternate – Firm Prices in Years 2 and 3)</u>						
	2018-19		2019-20		2020-21	
Route/Days	Daily Rate	Bid Price	Daily Rate	Bid Price	Daily Rate	Bid Price
Camlot – Kankakee, 1/day, 190 days/year						
ES – wheelchair, 1/day, 174/yr						
EC (AM, Midday, PM), 3/day, 174/yr						
MS/HS – wheelchair, 1/day, 174/yr						
MS/HS, 1/day, 174/yr						
Elim-Christian Palos Heights -- Minivan, 1/day, 190/yr						

<u>Bus Monitors</u> <u>(Alternate – Firm Prices in Years 2 and 3)</u>						
	2018-19		2019-20		2020-21	
Bus Monitors	Hourly Rate	Bid Price	Hourly Rate	Bid Price	Hourly Rate	Bid Price
10/day, Min. 4 hrs/day, 174 days/year						

EXHIBIT A – REVISED BID FORM

<u>TOTAL OF YEARLY RIGHT-HAND COLUMNS, ALL TABLES ABOVE</u> <u>(Alternate – Firm Prices in Years 2 and 3)</u>			
	2018-19	2019-20	2020-21
BID PRICE			
Bidder to enter these figures on Page 1 of the Bid Form above for Alternate No. 1A			

Charter Trips (Alternate – Firm Prices in Years 2 and 3) Please provide the following unit rates for charter trips:			
	2018-19	2019-20	2020-21
Mileage (assuming approximately 32,000 miles / school year)	/mile	/mile	/mile
Driver Hourly Rate (wait time unknown, dependent upon events)	/hour	/hour	/hour
Minimum per Charter (if any)	/trip	/trip	/trip

EXHIBIT A – REVISED BID FORM

Bid Detail – Specification No. 2

The Entire Needs of the District’s Bus Transportation Services *Except Fuel*

Bid Prices for regular and vocational routes and runs are based upon the transportation of School District No. 1 students only and are not based upon shared costs. The number of routes per day may increase or decrease over the term of this contract without penalty to School District No. 1. An increase or decrease in routes shall result in an equitable adjustment to the rate.

Regular Routes – District Provides Fuel				
Route Description	Routes/Day	Days/year	Daily Rate	Bid Price
Regular	21 Single	174		
Regular	7 Double	174		
Premier Morris	1	174		

Vocational Routes – District Provides Fuel				
Route Description	Routes/Day	Days/year	Daily Rate	Bid Price
GAVC Morris – AM	1	174		
GAVC Morris – PM	1	165		

Special Education Routes – District Provides Fuel				
Route Description	Routes/Day	Days/year	Daily Rate	Bid Price
Camlot – Kankakee	1	190		
ES – wheelchair	1	174		
EC (A.M., Midday, & P.M.)	3	174		
MS/HS – wheelchair	1	174		

EXHIBIT A – REVISED BID FORM

Special Education Routes – District Provides Fuel				
Route Description	Routes/Day	Days/year	Daily Rate	Bid Price
MS/HS	1	174		
Elim-Christian Palos Heights -- Minivan	1	190		

Bus Monitor Description	Total Employed	Days/year (min. 4 hours/day)	Minimum Per/Hour	Total
Bus Monitor	10	174		

TOTAL OF RIGHT-HAND COLUMNS, ALL TABLES ABOVE	
Bidder to enter this figure on Page 1 of the Bid Form above for Specification No. 2	

Charter Trips		
Please provide the following unit rates for charter trips:		
Mileage (District Provides Fuel)	/mile	(assuming approximately 32,000 miles / school year)
Driver Hourly Rate	/hour	(wait time unknown, dependent upon events)
Minimum per Charter	/trip	(if any)

EXHIBIT A – REVISED BID FORM

Bid Detail – Alternate No. 2A
The Entire Needs of the District’s Bus Transportation Services Except Fuel
Firm Prices in Years 2 and 3

Bid Prices for regular and vocational routes and runs are based upon the transportation of School District No. 1 students only and are not based upon shared costs. The number of routes per day may increase or decrease over the term of this contract without penalty to School District No. 1. An increase or decrease in routes shall result in an equitable adjustment to the rate.

<u>Regular Routes – District Provides Fuel</u> <u>(Alternate – Firm Prices in Years 2 and 3)</u>						
	2018-19		2019-20		2020-21	
Route/Days	Daily Rate	Bid Price	Daily Rate	Bid Price	Daily Rate	Bid Price
Regular, 21 Single/day, 174 days/year						
Regular, 7 Double/day, 174 days/year						
Premier Morris, 1 per day, 174 days/year						

<u>Vocational Routes – District Provides Fuel</u> <u>(Alternate – Firm Prices in Years 2 and 3)</u>						
	2018-19		2019-20		2020-21	
Route/Days	Daily Rate	Bid Price	Daily Rate	Bid Price	Daily Rate	Bid Price
GAVC Morris, 1 AM/day, 174 days/year						
GAVC Morris, 1 AM/day, 165 days/year						

EXHIBIT A – REVISED BID FORM

<u>Special Education Routes – District Provides Fuel</u> <u>(Alternate – Firm Prices in Years 2 and 3)</u>						
	2018-19		2019-20		2020-21	
Route/Days	Daily Rate	Bid Price	Daily Rate	Bid Price	Daily Rate	Bid Price
Camlot – Kankakee, 1/day, 190 days/year						
ES – wheelchair, 1/day, 174/yr						
EC (AM, Midday, PM), 3/day, 174/yr						
MS/HS – wheelchair, 1/day, 174/yr						
MS/HS, 1/day, 174/yr						
Elim-Christian Palos Heights -- Minivan, 1/day, 190/yr						

<u>Bus Monitors</u> <u>(Alternate – Firm Prices in Years 2 and 3)</u>						
	2018-19		2019-20		2020-21	
Bus Monitors	Hourly Rate	Bid Price	Hourly Rate	Bid Price	Hourly Rate	Bid Price
10/day, Min. 4 hrs/day, 174 days/year						

EXHIBIT A – REVISED BID FORM

<u>TOTAL OF YEARLY RIGHT-HAND COLUMNS, ALL TABLES ABOVE</u> <u>– District Provides Fuel (Alternate – Firm Prices in Years 2 and 3)</u>			
	2018-19	2019-20	2020-21
BID PRICE			
Bidder to enter these figures on Page 1 of the Bid Form above for Alternate No. 2A			

Charter Trips – District Provides Fuel (Alternate – Firm Prices in Years 2 and 3) Please provide the following unit rates for charter trips:			
	2018-19	2019-20	2020-21
Mileage (assuming approximately 32,000 miles / school year)	/mile	/mile	/mile
Driver Hourly Rate (wait time unknown, dependent upon events)	/hour	/hour	/hour
Minimum per Charter (if any)	/trip	/trip	/trip

EXHIBIT A – REVISED BID FORM

Bid Detail – Specification No. 3 Provision of Transportation Fuel Only

Bid Prices for all products are calculated including all costs of delivery to School District No. 1's designated transportation services provider. The actual fuel needs of School District No. 1 may increase or decrease over the term of this agreement. All fuel delivered will be billed at the unit rates set forth below.

#2 ULTRA LOW DIESEL FUEL, OPIS on February 1, 2018 -- "LOW" PRICE per gallon (EXAMPLE)		
#1 ULTRA LOW DIESEL FUEL, OPIS on February 1, 2018 -- "LOW" PRICE per gallon (EXAMPLE)		
-- ADDITIVE REQUIREMENT PRICE per gallon (ACTUAL)		
PLEASE INDICATE BRAND NAME OF ADDITIVE.		
PRICE ADJUSTMENT FACTOR per gallon (ACTUAL)		
TAXES (which we are subject to) per gallon (EXAMPLE)		
EIF TAX \$ _____		
ILL MOTOR TAX \$ _____		
UST TAX \$ _____		
SUBTOTALS (per gallon)	#2	#1
ESTIMATED ANNUAL (23,500 gallons of #2 + 23,500 gallons of #1)		

87 OCTANE, OPIS on February 1, 2018 -- "LOW" PRICE per gallon (EXAMPLE)		
PRICE ADJUSTMENT FACTOR per gallon (ACTUAL)		

EXHIBIT A – REVISED BID FORM

TAXES (which we are subject to) per gallon (EXAMPLE) EIF TAX \$ _____ ILL MOTOR TAX \$ _____ UST TAX \$ _____	
SUBTOTAL (per gallon)	
ESTIMATED ANNUAL (6,000 gallons)	

TOTAL OF ESTIMATED ANNUALS (Diesel + Gasoline)	
Bidder to enter this figure on Page 1 of the Bid Form above for Specification No. 3	

If selected as the successful bidder, will your firm file the necessary forms for any reimbursable taxes on behalf of the school district? Yes___ / No___ (check one)

EXHIBIT A – REVISED BID FORM

Bid Detail – Vehicle Chassis and Body Specifications

PLEASE INITIAL BELOW TO CONFIRM THAT THESE VEHICLE CHASSIS AND BODY SPECIFICATIONS PAGES ARE APPLICABLE TO THE FOLLOWING BID(S):

- _____ **Specification No. 1 (All transportation, with fuel)**
- _____ **Alternate No. 1A (All transportation, with fuel) (Firm yrs. 2&3)**
- _____ **Specification No. 2 (All transportation, no fuel)**
- _____ **Alternate No. 2A (All transportation, no fuel) (Firm years 2&3)**

By submitting this bid, this bidder certifies that all vehicles assigned to the School District’s needs will meet or exceed the requirements mandated by the Illinois Department of Transportation, U.S. Department of Transportation, and the Illinois Minimum Safety Standards for Construction of Type I School Buses in effect at the time of manufacture.

FULL-SIZE SCHOOL BUS FLEET SPECIFICATIONS

<u>FULL-SIZE (40+) BUS SPECIFICATIONS OF BIDDERS FLEET</u>	
1.	Maximum age of buses to be 12 years at any point in contract, specify maximum age of fleet to be allocated to District 1 contract:
2.	Average age of fleet to be allocated to District 1 contract (if known):
3.	Type of buses: A / B / C / D (circle all applicable)
4.	Meets all Federal and State of Illinois requirements: YES / NO (circle one)
5.	Engine location Engine: Front / Rear (circle all applicable)
6.	Passenger capacity of buses in fleet to be allocated to District 1 contract

EXHIBIT A – REVISED BID FORM

<u>FULL-SIZE (40+) BUS SPECIFICATIONS OF BIDDERS FLEET</u>	
7.	Number of spare buses in fleet to be allocated to District 1 contract:
8.	List any specifications you wish to note that are pertinent to student/passenger comfort (i.e. entrances, floors, seating, insulation, heating, cooling, etc.):
9.	List any specifications you wish to note that are pertinent to emergency exits (i.e. location, construction, glass/screens, ignition interlock, etc.):

EXHIBIT A – REVISED BID FORM

<u>FULL-SIZE (40+) BUS SPECIFICATIONS OF BIDDERS FLEET</u>	
10.	List any specifications you wish to note that are pertinent to the radio and public address systems (i.e. AM/FM/CD/MP3/USB, interior speakers, exterior speaker for P.A., location of P.A. microphone, etc.):
11.	List any specifications you wish to note that are pertinent to exterior safety features (i.e. location, construction, type of mirrors, back-up alarms, stop arm, crossing arm/gate, lamps/signals/reflectors, strobes, etc.):
12.	List any specifications you wish to note that are pertinent to interior safety features (i.e. location, construction, type of noise suppression switches, post-trip inspection system, dome lights, warning stickers, first aid kits etc.):

EXHIBIT A – REVISED BID FORM

<u>FULL-SIZE (40+) BUS SPECIFICATIONS OF BIDDERS FLEET</u>	
13.	Two-way communication system with dispatch required, provide specifications:
14.	Video camera recording system: <ul style="list-style-type: none">- Pre-wiring for system required, if District chooses to install currently-owned hardware; and- Provide specifications/cost for vendor-provided video recording system as well.
15.	GPS <ul style="list-style-type: none">- Provide specifications for navigational systems for driver use; and- Provide specifications/cost for fleet-tracking system and/or parent-notification app, if District chooses to activate at a later date.

EXHIBIT A – REVISED BID FORM

FULL-SIZE (40+) BUS SPECIFICATIONS OF BIDDERS FLEET

16. List other pertinent specifications not addressed above:

EXHIBIT A – REVISED BID FORM

SMALL SCHOOL BUSES & ALTERNATIVE VEHICLES FLEET SPECIFICATIONS

<u>SMALL-SIZE BUS/VEHICLE SPECIFICATIONS OF BIDDER'S FLEET</u>	
1.	Maximum age of buses/vehicles to be 12 years at any point in contract, specify maximum age of fleet to be allocated to District 1 contract:
2.	Average age of fleet to be allocated to District 1 contract (if known):
3.	Type of buses or alternative vehicles in fleet:
4.	Meets all Federal and State of Illinois requirements: YES / NO (circle one)
5.	Passenger capacity of buses/vehicles in fleet to be allocated to District 1 contract, including passenger+wheelchair configurations (i.e. 18+1WC, 15+1WC, 12+2WC, etc.):

EXHIBIT A – REVISED BID FORM

<u>SMALL-SIZE BUS/VEHICLE SPECIFICATIONS OF BIDDER'S FLEET</u>	
6.	Number of spare buses/vehicles in fleet to be allocated to District 1 contract:
7.	List any specifications you wish to note that are pertinent to student/passenger comfort (i.e. entrances, floors, seating, insulation, heating, cooling, aisle width, lifts, accessibility, rails, etc.):

EXHIBIT A – REVISED BID FORM

<u>SMALL-SIZE BUS/VEHICLE SPECIFICATIONS OF BIDDER'S FLEET</u>	
8.	List any specifications you wish to note that are pertinent to emergency exits (i.e. location, construction, glass/screens, ignition interlock, etc.):
9.	List any specifications you wish to note that are pertinent to the radio and public address systems (i.e. AM/FM/CD/MP3/USB, interior speakers, exterior speaker for P.A., location of P.A. microphone, etc.):

EXHIBIT A – REVISED BID FORM

<u>SMALL-SIZE BUS/VEHICLE SPECIFICATIONS OF BIDDER'S FLEET</u>	
10.	List any specifications you wish to note that are pertinent to exterior safety features (i.e. location, construction, type of mirrors, back-up alarms, stop arm, crossing arm/gate, lamps/signals/reflectors, strobes, etc.):
11.	List any specifications you wish to note that are pertinent to interior safety features (i.e. location, construction, type of noise suppression switches, post-trip inspection system, dome lights, warning stickers, first aid kits etc.):

EXHIBIT A – REVISED BID FORM

<u>SMALL-SIZE BUS/VEHICLE SPECIFICATIONS OF BIDDER'S FLEET</u>	
12.	Two-way communication system with dispatch required, provide specifications:
13.	Video camera recording system: <ul style="list-style-type: none">- Pre-wiring for system required, if District chooses to install currently-owned hardware; and- Provide specifications/cost for vendor-provided video recording system as well.
14.	GPS <ul style="list-style-type: none">- Provide specifications for navigational systems for driver use; and- Provide specifications/cost for fleet-tracking system and/or parent-notification app, if District chooses to activate at a later date.

EXHIBIT A – REVISED BID FORM

SMALL-SIZE BUS/VEHICLE SPECIFICATIONS OF BIDDER'S FLEET

15. List other pertinent specifications not addressed above:

EXHIBIT A – REVISED BID FORM

All bids are to be submitted to the following address no later than 2:00 P.M. prevailing time on Tuesday, the 20th day of February, 2018:

ATTENTION: Jason Smith, Director of Business Services
Coal City Community Unit School District No. 1
550 S. Carbon Hill Road
Coal City, Illinois 60416

Bid Specifications and Instructions and Bid Forms will be available at the above address between the hours of 8:00 a.m. and 4:00 p.m. on regular school days.

THE BOARD OF EDUCATION OF COAL CITY COMMUNITY UNIT SCHOOL DISTRICT NO. 1 RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS OR PARTS THEREOF WHICH ARE SEVERABLE AND RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES OR TECHNICAL DEFECTS IN BIDS OR THE BIDDING PROCESS AS WILL SERVE THE BEST INTERESTS OF THE DISTRICT. THE ILLINOIS SCHOOL CODE REQUIRES THAT ALL CONTRACTS PROVIDING FOR THE TRANSPORTATION OF PUPILS MUST BE AWARDED BY FIRST CONSIDERING THE BIDDER OR BIDDERS MOST ABLE TO PROVIDE SAFETY AND COMFORT FOR THE PUPILS, STABILITY OF SERVICE, AND OTHER FACTORS SET FORTH IN THE REQUEST FOR PROPOSAL REGARDING QUALITY OF SERVICE, AND THEN PRICE.

EXHIBIT A – REVISED BID FORM

CERTIFICATIONS

The undersigned hereby affirms that:

* He/She is a duly authorized agent of the vendor.

* He/She has read and agrees to the request for bids.

I certify that I am submitting the following offers as my firm's bid. I understand by virtue of executing and returning with this bid this required response form, I further certify full, complete, and unconditional acceptance of the contents of this request for bids except as noted herein.

Print Name: _____ Title: _____

Company Name: _____

Address: _____

City State ZIP: _____ Telephone: _____

Fax: _____ E-Mail: _____

Signature: _____ Date: _____

COLLECTIVE BARGAINING

The undersigned hereby certifies that _____ SOME OR ALL / _____ NONE (check one) of my firm's employees are represented by an exclusive bargaining representative recognized and certified by a labor relations board. I certify that I have provided copies of all collective bargaining agreements that my firm is subject to. I further certify that I have disclosed information on all petitions for certification, decertification, or any other action pertaining to collective bargaining that are presently outstanding but have not yet resulted in a signed collective bargaining agreement.

Signature: _____ Date: _____

EXHIBIT A – REVISED BID FORM

ANTI-COLLUSION CERTIFICATION OF COMPLIANCE

_____, being first duly sworn, deposes and says:
(print name)

that he/she is _____ of _____,
(owner, president, partner, etc.) (name of company)

the party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantages against any other bidder or any person interested in the proposed contract.

Signature: _____ Date: _____

SEXUAL HARASSMENT

The undersigned hereby certifies that my firm has complied with the requirement of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), as amended, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract. The Board of Education states that it is in compliance with said law.

Signature: _____ Date: _____

CERTIFICATE OF ELIGIBILITY TO BID

_____(bidder), pursuant to Section 33E-11 of the Illinois Criminal Code of 1961, as amended, hereby certifies that neither he/she/its partners, officers, or owners of his/her/its business have been convicted in the past five (5) years of the offenses of bid-rigging under Section 33E-3 of the Illinois Criminal Code of 1961, as amended, and that neither he/she/its business has ever been convicted of the offense of bid-rotating under Section 33E-4 of the Illinois Criminal Code of 1961, as amended.

Signature: _____ Date: _____

EXHIBIT A – REVISED BID FORM

DRUG FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1 *et seq.* (“Drug Free Workplace Act”), the undersigned certifies to the Board of Education it will provide a drug-free workplace by:

1. Publishing a statement: A. notifying employees that unlawful manufacture, distribution, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor’s workplace; B. specifying actions that will be taken against employees for violations of this prohibition; C. notifying employees that, as a condition of employment on this contract, employees will: 1. abide by the terms of the statement, 2. notify the Contractor of any criminal drug statute conviction for a violation occurring in the workplace, no later than five (5) days after such conviction.

2. Establishing a drug-free awareness program to inform employees about: A. the dangers of drug abuse in the workplace; B. the Contractor’s policy of maintaining a drug-free workplace; C. available drug counseling, rehabilitation, and employee assistance programs; D. penalties that may be imposed upon employees for drug violations.

3. Making it a requirement to give a copy of the statement in subsection “1” to each employee engaged in performance of the contract, and posting it in a prominent workplace location.

4. Notifying the District within ten days after receiving notice in subsection “1”, paragraph “C”, part “2”, from an employee, or otherwise receiving actual notice of such conviction.

5. Imposing a sanction or requiring participation by a convicted employee, in a drug abuse rehabilitation program, as required by Section 5 of the Drug Free Workplace Act.

6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and/or rehabilitation is required, and indicating that a trained referral team is in place.

7. Making a good-faith effort to maintain a drug-free workplace through implementation of Section 3 of the Drug Free Workplace Act.

Failure to abide by this Drug Free Workplace Certification will subject the contractor to penalties set forth in Sections 6, 7, and 8 of the Drug Free Workplace Act.

For: _____ By: _____
(company name) (signature)

Its: _____ Date: _____
(owner, president, partner, etc.)